

資助學校校長職位申請表 APPLICATION FOR SCHOOL HEAD POST (AIDED SCHOOLS)

(填寫前請參閱表格末部的說明)

(Please read the notes at the end before completing the form)

| 去 | 事 | 校 | 董 | 會 | 學 | 校 | 適 | 用 | For | IMC | Schools | |
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機 密 CONFIDENTIAL

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| 此欄由本院填寫 | |
| For Official Use Only | |
| 申請編號 | |
| Application No. | |
| 筆試編號 | |
| Written Test No. | |
| 面試編號 | |
| Interview No. | |

| 申請職位 Post App | lied for | | | 職位編號 Reference | Code | | | | | |
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| 英文 Fnglish | | | | | | | 1 110 | 510 | | |
| - | irth | 國籍 Nationality | 聯絡智 手提 住宅 | 包括 Contact Telephone Mobile Home | | | | | | |
| 通訊地址 | 中文 Chir | nese | • | | <u>'</u> | | | | | |
| Address | 英文 Eng | lish | | | | | | | | |
| 教育/學歷 ^{说明 ¹EDU} | CATION/AC | CADEMIC ATTAINMENT | · NOTE 1 | | | | For Offic 學歷正本 | Document | | |
| 學士學位 Bachel | or Degree | | | | | | 有(Y)/ 否(N) | 備註 Remarks | | |
| □ 其他,請註明 Oth 頒發機構 | ers, please | | | 考獲日其 | | | | | | |
| | 大学 | | | 有(Y)/ 否(N) | 備註 Remarks | | | | | |
| □ 教育文憑 Diplon □ 教師證書 Teach □ 在職教師訓練課 | na in Educat er Certificato 程 ICTT | tion | ertificate in 書 Technica | Education I Teacher Certificate E | Я | | | | | |
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| 7 | | | : | | : | | 有(Y)/ 否(N) | 備註 Remarks | | |
| 學歷/專業資格 Acad | demic/Profes | ssional Qualifications | 通發 | 機構 Issuing Authority | 考獲日期 Date Attained | | | | | |
| 「校長資格認證 | Certificat | tion for Principalshi | (CFP) | | | | 有(Y)/ | 備註 | | |
| □ 已獲「校長資格 CFP attained or □ 已開展「校長資 CFP process st □ 將於 □ 仍未開展「校長 | 認證」授於 n 格認證」程 arted and to 資格認證」 | <u>(M/Y)</u> and 序,並預計可於 be completed by <u>(月/年)</u> 開展「校長資 程序 CFP process not ye | (月/年),a is valid unt 格認證」程 | il(月/年)完成 (M/Y). | <u>(D/M/Y)</u> . | <u>(M/Y)</u> . | 否(N) | Remarks | | |
| 根據《教育條例》 | 第 279 章 | 註冊為教員 Registrat | ion As A | Teacher Under The E | ducation Ordinance (Chapte | r 279) | 有(Y)/ 否(N) | 備註 Remarks | | |
| | | 編號 ence/Teacher Registration | on No.: | | | | | | | |
| 回郵地址 MAILING | ADDRESS | | | | | | | | | |
| 姓名 Name | | | | 姓名 Name | | | | | | |
| 地址 Address | | | | 地址 Address | | | | | | |

LIST ALL WORKING EXPERIENCE IN ACCORDANCE WITH POST AND RANK (INCLUDING PART-TIME JOB) NOTE 1

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| 職位: □中 Post: □小 | 學校長 Secondary 學校長 Primary So | School Princip Chool Headtead | | □特殊學校校長 Special Scl | | | | |
| (i) 職級 Rank: | | 時期: Period: | 由 | (日/月/年) 至 (D/M/Y) to | (日/月/年) (D/M/Y) | [合共: [Total: | 年 vr(s) | 月] mth(s)] |
| 學校名稱: | (中文) ool:(Chinese) | | | , , | —————最後支取的薪金: ———————————————————————————————————— | | | |
| Name of Scho | (英文) | | | | 學校類別(註): | □A [| □D □G [| |
| (ii) 職級 | : (English) | 時期: | 由 | (日/月/年) 至 | School Type(Remar (日/月/年) | ks): □SS [合共: | □PS □ 年 | SP 月] |
| Rank: | (1) | | | (D/M/Y) to | (D/M/Y) | [Total: | | mth(s)] |
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| | ice-Principal or | Deputy Hea | dteacher E | xperience | | | | |
| | 校長 ce-Principal | | | □副校長 Deputy Headteacher | | | | |
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| (PP) and the | : (English) | - h 11- | | (-1916) - | School Type(Remar | ks): □SS | □PS □ | SP |
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| (iii)職位: | (English) | | | | School Type(Remai | ns). ⊔oo | шго ш | SF |
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註 Remarks: A=資助 Aided / D=直接資助計劃 Direct Subsidy Scheme / G=政府 Government / P=私立 Private

SS=中學 Secondary School / PS=小學 Primary School / SP=特殊學校 Special School

| (学文) Name of Firm:(English) (別 政会: (漢文) Name of Firm:(English) (別 政会: Post | | | | | - 3 - | n Nen ochool C | ing Evnerience | EA/h. +\ Moule | 上一 14 1 | 北龍 |
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| 所有所能主/與時魔主的聯絡資料 [你所申請任職学校的法國校董會(以下商稱法國校董會)在決定聘用你前,將會諮詢該機構/學校。] SONTACT DETAILS OF ALL PREVICUS/CURRENT EMPLOYER(S) Before the Incorporated Management Committee of the school (IMC) decides to offer you a post, we would contact the organize eek their references.] 建構/学校 Name of Firm/School | | | Last drawn salary:_ | | | | | (英文) | | |
| Before the Incorporated Management Committee of the school (IMC) decides to offer you a post, we would contact the organizacekt heir references.] 奏揚學校 Name of Firm/School | | 學校。] | :前,將會諮詢該機構/學 | 決定聘用作 | 簡稱法團校董會)在涉 | 的法團校董會(以下 | [你所申請任職學校 | 僱主的聯絡資料 | 前僱主/現日 | 斩有肩 |
| 護衛學校 Name of Firm/School | ation(s)/school(s) | organization | ve would contact the o | ou a post, | decides to offer you | | | rporated Manage | re the Inc | Befo |
| 接続的心地門。] REFERES [Please supply information and contact of two persons who can comment on your capabilities and conduct. They mus in and one of whom should be your most recent employer. Before the IMC decides to offer you a post, we may contact is eferences.] 性名 Name 職位 Position 關係 Relationship 電話 Telephone No. 機構名稱及地址 Name and Address | 傳真號碼 Fax No | No. 傳真 | 電話號碼 Telephone N | | dence Address | 直訊地址 Correspon | ì | • | | |
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| 本人曾向東華三院/法園枝董會申請下列職位: have previously applied for the following post(s) in the Tung Wah Group of Hospitals/IMC: | them and seek | ontact them | ou a post, we may co | s to offer y | e the IMC decides | employer. Before | your most recent | whom should be | nd one of ences.] | in ar efere |
| have previously applied for the following post(s) in the Tung Wah Group of Hospitals/IMC: | 5 or Organization | Address of | 石件及地址 Name and | 10. 核相 | 电码 Telephone No | M 体 KelationSilip | IN FOSITION | मुंबर, ' | INAIIIE | 住石 |
| have previously applied for the following post(s) in the Tung Wah Group of Hospitals/IMC: | | | | | | | | | | |
| 出期 Date 結果 Results | | | | | o of Lloopitolo/IMC | an Tung Wah Crow | | | | |
| *取錄/落選/備取/不獲約見/其他請註明: *Offered/Rejected/Waiting list/Not interviewed/Others, please specify: | | | | | p of Hospitals/livic: | | | applied for the it | | |
| *取錄/落選/備取/不獲約見/其他請註明: *Offered/Rejected/Waiting list/Not interviewed/Others, please specify: **Update | | | Others please specify: | | | *取錄/落選/備取 | 日 如 Date | | 1 031 | IK.17 |
| 選特聲明 I hereby declare that: (i) 本人□検末 /□曾經 在香港或其他地方被裁定干犯刑事罪行(包括性罪行)。(註:曾犯刑事案者,未必不獲錄用) I □ have / □ have not been convicted of a criminal offence (including sexual offence) in a court of law either elsewhere. (Note: A criminal conviction is not necessarily a barrier to employment.) 若有,請提供詳情 If any, please provide details: (ii) 本人□検末 /□曾經 遭教育局取消/拒絕教師註冊。 My teacher registration □ has /□ has not been cancelled/refused by the Education Bureau. 若有,請提供詳情 If any, please provide details: 2. 本人已閱畢法園校董會人事紀錄通知書(附件),並明瞭收集本人的個人資料的目的及其用途。本人亦明白倘若故意提供虛假: 括身體健康狀況),即使強法團校董會錄用,亦有遭受即時解僱之虞。 I have read through the Personnel Records Notice issued by the IMC (attached). I fully understand the purpose(s) for colledata and their use. I also understand that if I wilfully give any false information or withhold any material information (in condition), I shall render myself liable to dismissal despite that I am appointed to the service of the IMC. | | <u> </u> | | 生明: | /不獲約見/其他請註明 | *取錄/落選/備取 | | | | |
| (i) 本人□從未 /□曾經 在香港或其他地方被裁定干犯刑事罪行(包括性罪行)。(註:曾犯刑事案者,未必不獲錄用) □ have / □ have not been convicted of a criminal offence (including sexual offence) in a court of law either elsewhere. (Note: A criminal conviction is not necessarily a barrier to employment.) 若有,請提供詳情 If any, please provide details: (ii) 本人□從未 /□曾經 遭教育局取引/拒絕教師註冊。 My teacher registration □ has / □ has not been cancelled/refused by the Education Bureau. 若有,請提供詳情 If any, please provide details: 2. 本人已閱畢法團校董會人事紀錄通知書(附件),並明瞭收集本人的個人資料的目的及其用途。本人亦明白倘若故意提供虛假: 括身體健康狀況),即使獲法團校董會錄用,亦有遭受即時解僱之虞。 I have read through the Personnel Records Notice issued by the IMC (attached). I fully understand the purpose(s) for colledata and their use. I also understand that if I wilfully give any false information or withhold any material information (in condition), I shall render myself liable to dismissal despite that I am appointed to the service of the IMC. | | | Others, please specify. | interviewed | survivanting listrivot in | Ollered/Nejecte | | TION | DECLAR | *明 |
| (ii) 本人□從未 /□曾經 遭教育局取消/拒絕教師註冊。 My teacher registration □ has / □ has not been cancelled/refused by the Education Bureau. 若有,請提供詳情 If any, please provide details: 本人已閱畢法團校董會人事紀錄通知書(附件),並明瞭收集本人的個人資料的目的及其用途。本人亦明白倘若故意提供虛假: 括身體健康狀況),即使獲法團校董會錄用,亦有遭受即時解僱之虞。 I have read through the Personnel Records Notice issued by the IMC (attached). I fully understand the purpose(s) for colledata and their use. I also understand that if I wilfully give any false information or withhold any material information (in condition), I shall render myself liable to dismissal despite that I am appointed to the service of the IMC. | in Hong Kong | 錄用) v either in h | 犯刑事案者,未必不獲nce) in a court of law | sexual offe | offence (including se | ted of a criminal on its not necessarily | 堅 在香港或其他地 □ not been conviction A criminal conviction | □從未/□曾總 have / □ have where. (Note: A | (i) 本。 I [els | 1. |
| 2. 本人已閱畢法團校董會人事紀錄通知書(附件),並明瞭收集本人的個人資料的目的及其用途。本人亦明白倘若故意提供虛假。 括身體健康狀況),即使獲法團校董會錄用,亦有遭受即時解僱之虞。 I have read through the Personnel Records Notice issued by the IMC (attached). I fully understand the purpose(s) for colle data and their use. I also understand that if I wilfully give any false information or withhold any material information (in condition), I shall render myself liable to dismissal despite that I am appointed to the service of the IMC. | | | reau. | ducation B | d/refused by the Edu | not been cancelle | n has / has | eacher registratio | My | |
| | ecting my person | for collecting | rstand the purpose(s) fd any material informa | I fully under | 虞。 IMC (attached). I y false information o | ,並明瞭收集本人的 有遭受即時解僱之 otice issued by the f I wilfully give an | 事紀錄通知書(附件) 去團校董會錄用,が ersonnel Records N o understand that | 畢法團校董會人事 康狀況),即使獲済 ad through the Pe their use. I als | 本人已版 括身體版 I have re data an | <u>?</u> . |
| 3. 本人授權法團校董會就上述目的將本人提供的資料披露予通知書上所列的有關人士及機構,並同意法團校董會或其代表在考時,可向上述填報的機構/學校及諮詢人查詢本人的工作及品格紀錄,而本人亦授權上述填報的機構/學校及諮詢人向法團校董I authorize the IMC to disclose relevant data that I have provided to the person(s) and organization(s) as stated for the above Notice, and I hereby give my consent to the IMC or its delegate to obtain and the organization(s)/school(s) and referee(s) liste information regarding my employment and conduct for the consideration of my job application. | 會披露有關資料 e purpose(s) in tl | ·團校董會披 le above pur | 同意法團校董會或其代 機構/學校及諮詢人向法 ttion(s) as stated for the | 及機構,並 上述填報的 ind organiz ganization(s | 上所列的有關人士及錄,而本人亦授權上 to the person(s) and o obtain and the orga | 資料披露予通知書 人的工作及品格紀 hat I have provided IC or its delegate to | , 述目的將本人提供的 學校及諮詢人查詢才 lose relevant data ny consent to the IN | 法團校董會就上述 上述填報的機構/ễ e the IMC to disc nd I hereby give n | 本人授材 時,可向 I authori Notice, a | i. |
| 日期 | | | | | | | | | | |
| 兒明 NOTES | | | | <u> </u> | | | | | | |

- on a separate sheet of paper.
- 2. 如所填資料含糊不清,未能顯示你具有該職位所規定最低限度的學歷、訓練或經驗,申請書將不獲接納。
 - Your application will be rejected if you fail to indicate that you have the minimum qualifications, training or experience specified for the job.
- 3. 填妥的申請書請寄回香港上環普仁街十二號東華三院黃鳳翎紀念大樓四樓人力資源總主任收。一切證書現時毋須檢附。 The completed application form should be returned to the Principal Human Resources Manager, Tung Wah Group of Hospitals, 4/F., Wong Fung Ling Memorial Building, 12 Po Yan Street, Hong Kong. There is no need to enclose any originals or copies of certificates with this
- application. 4. *請刪去不適用者。 Please delete as appropriate.
- @/□請在適當的方格內加上'√'號。 Please '√' the appropriate box. 5.

法團校董會

人事紀錄通知書

在向你所申請任職學校的法團校董會(以下簡稱本會)提供任何個人資料之前,請閱讀本通知書。

本會可將你提供的個人資料,作為有關你受僱/可能受僱於本會的用途。

當你提供這些個人資料時,請確保這些資料是準確及完整的。如果你不向本會提供所需的資料或你提供錯誤/不完整的資料,你受僱/可能受僱於本會的情況將會受到影響。

同時,請注意你的個人資料可能會被本會交予:

- 本會內的有關人士;
- 需要該等資料作為你受僱或服務於本會的任何其他有關人等或機構;
- 根據法例本會得按法例的要求及指明的用途和目的提供該等資料予任何有關政府部門/適當的機構;或
- 在法律容許或授權的情況下。

本會將會在得到你的同意後,才使用你的個人資料作為其他目的。

如果你希望根據《個人資料(私隱)條例》要求查閱和/或改正你的個人資料,請將你的要求以書面寄交下列有關學務主任,地址是香港上環普仁街12號黃鳳翎紀念大樓5字樓:

(1) 中學 : 學務主任(中學)(2) 小學 : 學務主任(小學)

(3) 特殊學校 : 學務主任(特殊及學前教育)

INCORPORATED MANAGEMENT COMMITTEE

PERSONNEL RECORDS NOTICE

Please read this notice before you provide any personal data to the Incorporated Management Committee of the school that you apply for (IMC).

The personal data provided by you will be used by the IMC for purposes relating to your employment/prospective employment with the IMC.

When you provide personal data to us, please make sure that the data are accurate and complete. If you fail to provide us with the information required or if the information provided is inaccurate or incomplete, your employment/prospective employment with the IMC will be affected.

Please also note that your personal data may be made available to:

- appropriate persons in the IMC;
- any other relevant parties who require them for matters related to your employment with or generally in respect of your provisions of services to the IMC;
- any relevant government departments/appropriate authorities when the IMC is required to provide them under the relevant legislation for use for the purpose of that legislation; or
- where permitted or authorized by law.

We will obtain your consent before using your personal data for any other purposes.

If you wish to require access to and/or correction of your personal data, you may do so under Personal Data (Privacy) Ordinance. Such request should be made in writing and addressed to the following Assistant Education Services Secretary of the Education Division, Tung Wah Group of Hospitals on 5/F., Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong:

(1) For secondary schools : Assistant Education Services Secretary (Secondary Schools)
 (2) For primary schools : Assistant Education Services Secretary (Primary Schools)

(3) For special schools : Assistant Education Services Secretary (Special & Pre-school Education)