

# 東華醫院-香港大學中醫藥臨床教研中心 王澤森中醫日間服務中心

# 到診流程及到診人士須知

致電或親身預約到診日期及時間

到\*鶴堅士樓四樓或楊國璋樓地下登記處登記及繳付診金 (首次登記須出示身份證或身份證明文件/未有身份證的兒童需出示出生證明書正本。 往後覆診,只需出示覆診卡。

綜接人士請出示社會福利署發出之「綜合社會保障援助受助人醫療費用豁免證明書」。)

根據登記處的指示到鶴堅士樓四樓或楊國璋樓一樓評估室

等候叫名到指定評估室接受評估 (當值護士有可能要求到診人士出示身份證明文件以核對資料)

到鶴堅士樓四樓或六樓接受診症

如有需要,到登記處預約覆診日期及時間

註:\*登記安排:上午九時至中午十二時四十五分及下午二時至四時四十五分請往鶴堅士樓四樓進行登記,其餘時間請往楊國璋樓地下進行登記。

# 診療收費表

針灸費用:	顧問及高級中醫師 - 每次港幣 180 元	
到火貝用·	其他中醫師 - 每次港幣 150 元	非本港居民:
推拿費用:	顧問及高級中醫師 - 每次港幣 250 元	每次港幣 250 元
推手貝用:	其他中醫師 - 每次港幣 220 元	

## 服務時間

星期一、三、五:	上午九時至下午七時
星期二、四、六:	上午九時至下午五時
星期日及公眾假期:	休息

註: 下午一時至二時休息

## 申請個人醫療資料收費表

	資料類別	收費
(1)	病假證明書 / 到診證明(即日首次發出/*首次補發)	免費
(2)	病假證明書之重印副本/到診證明(*第二次及之後補領)	每份港幣 175 元
(3)	到診記錄報告	每份港幣 175 元
(4)	眼底照片副本	每份港幣 175 元
(5)	醫療報告 / 醫師填寫保險賠償申請表格 /	每份港幣 300 元
(5)	填寫其他醫療表格或報告	(以每間中心計算)
(6)	病歷記錄 / 處方副本	每頁港幣4元

註:\*只能重印病假證明/到診證明副本。病假不能在診症後補發。

如有查詢,請與登記處職員聯絡(電話:2589 4700 / 2589 4701)。



# Tung Wah Hospital - The University of Hong Kong Clinical Centre for Teaching & Research in Chinese Medicine (Wilson T.S. Wang Chinese Medicine Day Services Center)

# **Consultation Procedure and Notice to Patient**

Make appointment by telephone or in person

Register and pay consultation fee at the registration counter and get your receipt at \*the registration counter on 4/F of Hawkins Wing or G/F of Yeo Wing

(For first-time registration, please present your HKID card / other proof of identity. Original copy of birth certificate is required for children without HKID card.

Please present your follow-up card in your return visit.

Recipients of Comprehensive Social Security Assistance (CSSA) Scheme, please present your valid Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers) issued by the Social Welfare Department.)

Go to the assessment room on 4/F of Hawkins Wing or 1/F of Yeo Wing according to the instruction given by the staff of the registration counter

Receive health assessment at the assessment room when our staff call out your name (You may need to present your proof of identity for verification upon the request of the nurse)

Go to 4/F or 6/F of Hawkins Wing for medical consultation/treatment in the assigned consultation room

Make the next consultation appointment at the registration counter if necessary

Note: \*Registration arrangement: Please go to 4/F of Hawkins Wing from 9am to 12:45pm and 2pm to 4:45pm. For the rest of the service hours, please go to G/F of Yeo Wing.

#### **Service Charges**

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A aumum atuma.	Consultants & Senior Chinese medicine practitioners - HK\$180 per treatment	Non-HK	
Acupuncture:	Other Chinese medicine practitioners - HK\$150 per treatment	residents:	
Naprapathy:	Consultants & Senior Chinese medicine practitioners - HK\$250 per treatment	HK\$250 per	
	Other Chinese medicine practitioners - HK\$220 per treatment	treatment	

#### **Service Hours**

Mondays, Wednesdays, Fridays:	9:00am – 7:00pm
Tuesdays, Thursdays, Saturdays:	9:00am – 5:00pm
Sundays and Public Holidays:	Closed

Note: The centre is closed from 1:00pm to 2:00pm.

### **Charges for Issuance of Medical Document**

	Types of Medical Document	Fees(HK\$)
(1)	Sick Leave Certificate/ Attendance Certificate (First issuance on the same day of medical consultation/ *re-issuance for once only)	Free of Charge
(2)	Sick leave Certificate/Attendance Certificate (*Re-issuance for twice or more)	\$175 per copy
(3)	Attendance Report	\$175 per copy
(4)	Copy of Fundus Photograph	\$175 per copy
(5)	Medical Report/ Completion of Insurance Claim Form /	\$300 per copy
(5)	Completion of Any Other Medical Form or Report	of each CMC
(6)	Copy of Medical Notes/ Prescription	\$4 per page

Remarks: \*Refers to reprinted copy of an issued certificate of sick leave/ attendance.

Issuance of sick leave after the day of medical consultation is not allowable.

For further enquiries, please contact our staff at the registration counter (Tel. no.: 2589 4700 / 2589 4701).