





機構管治及管理
*Governance and
Management*

顧問局 Advisory Board

主席 Chairman^o

民政事務局局長
劉江華太平紳士

The Hon. LAU Kong Wah, JP
Secretary for Home Affairs

委員 Members^o

食物及衛生局局長
高永文醫生BBS太平紳士

Dr. The Hon. KO Wing Man, BBS, JP
Secretary for Food and Health

張志剛議員BBS太平紳士

The Hon. CHEUNG Chi Kong, BBS, JP

陳偉業議員

The Hon. CHAN Wai Yip, Albert

余嘯天BBS太平紳士

Mr. YU Shiu Tin, Paul, BBS, MBE, JP

周振基博士SBS,BBS太平紳士

Dr. CHOW Chun Kay, Stephen, SBS, BBS, JP

詹金源博士太平紳士

Dr. CHAN Chin Yuan, Robert, JP

陳耀莊律師BBS太平紳士

Mr. CHAN Yiu Chong, Christopher, BBS, JP

李振強BBS太平紳士

Mr. LEE Chung Keung, Eddie, BBS, JP

馬鴻銘博士BBS太平紳士

Dr. MA Hung Ming, John, BBS, JP

呂博碩太平紳士

Mr. LUI Pok Shek, Willie, JP

呂禮章太平紳士

Mr. LUI Lai Cheung, Frederick, JP

施榮恆, BBS

Mr. SZE Wing Hang, Ivan, BBS

黃業光先生

Mr. WONG Yip Kong, John



董事局及委員會 *Board of Directors and Committees*

乙未年董事局成員^o Board of Directors 2015/2016

主席

何超蕸小姐

第一副主席

馬陳家歡女士

第二副主席

李銻麟博士太平紳士

第三副主席

王賢誌先生

第四副主席

陳祖恒先生

第五副主席

蔡榮星博士

總理

鄧明慧女士

洪若甄女士

區宇凡先生

馮少雲女士

馬志遠先生

文穎怡小姐

廖偉麟先生

Ms. TANG Ming Wai, Mandy

Ms. Renee HUNG

Mr. AU Yu Fan, Gabriel

Ms. FUNG Siu Wan, Stella

Mr. MA Chi Un, Fred

Miss MAN Wing Yee, Ginny

Mr. LIU Wai Lun, Jeffrey

Chairman

Ms. Maisy HO

1st Vice-Chairman

Mrs. Katherine MA

2nd Vice-Chairman

Dr. LEE Yuk Lun, JP

3rd Vice-Chairman

Mr. Vinci WONG

4th Vice-Chairman

Mr. Sunny TAN

5th Vice-Chairman

Dr. TSOI Wing Sing, Ken

Directors

馬清揚先生

李曠怡先生

楊嘉成先生

諸承譽先生

曾慶業先生

趙怡女士

馮敬安先生

Mr. MA Ching Yeung, Philip

Mr. LEE Kwong Yee, Jason Joseph

Mr. YEUNG Ka Shing

Mr. CHU Sheng Yu, Lawrence

Mr. TSENG Hing Yip, York

Ms. CHIU Yi, Cindy

Mr. Derrick FUNG



何超瓊 主席

Ms. Maisy HO
Chairman

- 籍貫：廣東寶安
- 美國裴柏汀大學大眾傳播系文學學士
- 美國裴柏汀大學心理學系文學學士
- 信德集團有限公司執行董事
- 中國人民政治協商會議遼寧省委員會常務委員
- 遼寧省青年聯合會副主席
- 北京市青年聯合會常務委員
- 香港中華總商會會董及青年委員會副主席
- 香港青年聯會名譽副主席
- 香港地產行政師學會會長
- 香港女童軍名譽副會長
- 香港中文大學新亞書院校董
- 澳門物業管理業商會常務副會長
- 澳門中華總商會婦女委員會副主任
- 澳門國際品牌企業商會副理事長
- 澳門鏡湖醫院慈善會理事
- 世界旅遊經濟研究中心副理事長
- 東華三院 2009/2011 總理、2011/2012 第五副主席、2012/2013 第四副主席、2013/2014 第三副主席、2014/2015 第一副主席及 2015/2016 主席
- Native Province : Baoan, Guangdong
- Bachelor in Mass Communication of Pepperdine University, USA
- Bachelor in Psychology of Pepperdine University, USA
- Executive Director of Shun Tak Holdings Limited
- Standing Committee Member of Liaoning Provincial Committee of The Chinese People's Political Consultative Conference
- Vice Chairman of Liaoning Youth Federation
- Standing Committee Member of Beijing Youth Federation
- Committee Member & Vice Chairman of Young Executive Committee of The Chinese General Chamber of Commerce
- Honorary Vice President of Hong Kong United Youth Association
- President of Hong Kong Institute of Real Estate Administrators
- Honorary Vice President of Hong Kong Girl Guides
- Member of Board of Trustees of New Asia College, The Chinese University of Hong Kong
- Executive Vice President of Property Management Business Association Macao
- Ladies Committee Deputy Chief of Macao Chamber of Commerce
- Vice President of Macau International Brand Association
- Committee Member of Kiang Wu Charitable Association, Macao
- Vice Chairman of Global Tourism Economy Research Centre
- Director (2009/2011), 5th Vice-Chairman (2011/2012), 4th Vice-Chairman (2012/2013), 3rd Vice-Chairman (2013/2014), 1st Vice-Chairman (2014/2015) and Chairman (2015/2016) of Tung Wah Group of Hospitals



馬陳家歡
第一副主席

Mrs. Katherine MA
1st Vice-Chairman

- 籍貫：廣東肇慶
- 悉尼新南威爾斯大學學士
- 實德環球集團董事
- 香港政協青年聯會會員
- 遼寧省青年聯合會 2011/2013 委員
- 香港中文大學敬文書院院監會成員
- 九龍城區中學校長會創會會長
- 九龍城區小學校長會創會會長
- 香港廣西婦女聯會名譽主席
- 東華三院 2009/2012 總理、2012/2013 第五副主席、2013/2014 第四副主席、2014/2015 第二副主席及 2015/2016 第一副主席

- Native Province : Zhaoqing, Guangdong
- Bachelor Degree of University of New South Wales, Sydney
- Director of Success Universe Group
- Member of Hong Kong CPPCC Youth Association
- Committee (2011/2013) of Liaoning Youth Federation
- Member of The Committee of Overseers of CW Chu College of The Chinese University of Hong Kong
- Founding President of Kowloon City District Secondary School Heads Association
- Founding President of Kowloon City District Primary School Heads Association
- Honorary Chairman of Hong Kong Guangxi Women Association
- Director (2009/2012), 5th Vice-Chairman (2012/2013), 4th Vice-Chairman (2013/2014), 2nd Vice-Chairman (2014/2015) and 1st Vice-Chairman (2015/2016) of Tung Wah Group of Hospitals



李
添
麟
第二副主席

Dr. LEE Yuk Lun, JP
2nd Vice-Chairman



王
賢
誌
第三副主席

Mr. Vinci WONG
3rd Vice-Chairman

- 籍貫：廣東鶴山
- 美國林肯大學榮譽管理博士
- 英國紐波特威爾斯大學工商管理學碩士
- 比富達資產管理有限公司主席
- 民惠食品有限公司主席
- 中國全國歸國華僑聯合會委員會委員
- 中國人民政治協商會議北京市委員會委員
- 中國人民政治協商會議順義區委員會委員
- 中華海外聯誼會理事會理事
- 香港北京交流協進會常務理事
- 香港特別行政區政府醫療輔助隊榮譽顧問（總部縱隊）、少年團團員主任
- 香港特別行政區政府懲教署社區參與助更生委員會委員
- 香港戒毒會執行委員會委員、管理委員會主席
- 香港善導會委員會副贊助人、籌款委員會主席及執行委員會委員
- 香港中文大學新亞書院校董
- 全港各區工商聯會長
- 香港島各界聯合會常務副理事長
- 灣仔中西區工商業聯合會創會主席
- 鳳凰慈善基金會創會主席
- 鶴山（香港）婦女兒童慈善基金會執行主席
- 香港李氏宗親會董事會主席
- 東華三院 2009/2013 總理、2013/2014 第五副主席、2014/2015 第三副主席及 2015/2016 第二副主席

- Native Province : Heshan, Guangdong
- Honorary Doctorate of Management of Lincoln University, USA
- Master of Business Administration of University of Wales Newport, UK
- Chairman of Pico Zeman Asset Management Limited
- Chairman of Volk Favor Food Co., Limited
- Committee Member of All-China Federation of Returned Overseas Chinese
- Member of Beijing Committee of The Chinese People's Political Consultative Conference
- Member of Shunyi District Committee of The Chinese People's Political Consultative Conference
- Director of China Overseas Friendship Association
- Executive Director of Hong Kong Beijing Association
- Honorary Advisor (Headquarters Column) & Cadet Corps Mobilization Officer of Auxiliary Medical Service, The Government of the HKSAR
- Member of Committee of Community Support for Rehabilitated Offenders, The Government of the HKSAR
- Member of Executive Committee & Chairman of Management Committee of The Society for the Aid and Rehabilitation of Drug Abusers
- Committee Vice-Patrons, Fund-raising Committee Chairman and Executive Committee Member of The Society of Rehabilitation and Crime Prevention, Hong Kong
- Member of Board of Trustees of New Asia College, The Chinese University of Hong Kong
- Chairman of Hong Kong Commerce and Industry Associations
- Deputy Director of The Hong Kong Island Federation
- Founding Chairman of Wanchai and Central & Western District Industries & Commerce Association
- Founding Chairman of Phoenix Charitable Foundation
- Executive Chairman of Heshan (Hong Kong) Women and Children's Charitable Foundation
- Chairman of Board of Directors of Hong Kong Lee Clansmen's Association
- Director (2009/2013), 5th Vice-Chairman (2013/2014), 3rd Vice-Chairman (2014/2015) and 2nd Vice-Chairman (2015/2016) of Tung Wah Group of Hospitals

- 籍貫：江西南昌
- 加拿大英屬哥倫比亞大學商科學系學士（市場學）
- 三皇集團有限公司董事總經理
- 香港演藝人協會理事
- 東華三院 2011/2012、2013/2014 總理、2014/2015 第四副主席及 2015/2016 第三副主席
- Native Province : Nanchang, Jiangxi
- Bachelor of Commerce (Marketing), University of British Columbia, B.C., Canada
- Director and General Manager of 3 Kings Holding Limited
- Executive Committee of Hong Kong Performing Artists Guild
- Director (2011/2012 & 2013/2014), 4th Vice-Chairman (2014/2015) and 3rd Vice-Chairman (2015/2016) of Tung Wah Group of Hospitals



陳祖恒
第四副主席

Mr. Sunny TAN
4th Vice-Chairman



蔡榮星
第五副主席

Dr. TSOI Wing Sing,
Ken
5th Vice-Chairman

- 籍貫：福建泉州
- 美國史丹福大學工程理學碩士
- 美國威斯康辛麥迪遜大學工商管理學士
- 2013 香港青年工業家獎獲獎人
- 聯泰控股有限公司執行董事（鞋業及飾品）
- 合和實業有限公司獨立非執行董事
- 香港中文大學逸夫書院校董
- 香港生產力促進局理事會委員
- 香港青年企業家協會主席（2013/2014）
- 香港紡織商會常務副會長
- 香港工業總會第 12 分組主席及理事會成員
- 香港付貨人委員會執行委員會成員
- 香港中文大學家族企業研究中心諮詢委員會成員
- 香港特別行政區政府教育局學生資助聯合委員會會員
- 香港特別行政區政府教育局教育發展基金諮詢委員會會員
- 香港特別行政區政府保安局禁毒處禁毒常務委員會禁毒教育及宣傳小組委員會委員
- 香港特別行政區政府工業貿易署紡織業諮詢委員會委員
- 香港青年聯會會董
- 香港陳氏宗親總會副理事長及名譽會長
- 香港泉州同鄉會副理事長及永遠名譽會長
- 香港泉州慈善促進總會董事局董事
- 陳守仁家族福利基金會常務理事
- 香港福建社團聯會常務會董
- 東華三院 2003/2004、2013/2014 總理、2014/2015 第五副主席及 2015/2016 第四副主席
- Native Province : Quanzhou, Fujian
- Master of Science Degree of Stanford University, USA
- Bachelor of Business Administration Degree of University of Wisconsin-Madison, USA
- Holder of Young Industrialist Awards of Hong Kong 2013
- Executive Director of Footwear & Accessories of Luen Thai Holdings Limited
- Independent Non-Executive Director of Hopewell Holdings Limited
- Member of the Board of Trustees of Shaw College, The Chinese University of Hong Kong
- Council Member of the Hong Kong Productivity Council
- Chairman of Entrepreneurs' Organization Hong Kong Chapter (2013/2014)
- Executive Vice President of The Hong Kong General Chamber of Textiles Limited
- Chairman for Group 12 and General Council Member of Federation of Hong Kong Industries
- Executive Committee Member of the Hong Kong Shippers' Council
- Advisory Board Member of Centre for Family Business of The Chinese University of Hong Kong
- Member of the Joint Committee on Student Finance of Education Bureau, The Government of the HKSAR
- Member of the Advisory Committee on the Education Development Fund of Education Bureau, The Government of the HKSAR
- Member of the Action Committee Against Narcotics Subcommittee on Preventive Education and Publicity of Narcotics Division Security Bureau, The Government of the HKSAR
- Member of the Textiles Advisory Board on Trade and Industry Department, The Government of the HKSAR
- Director of Hong Kong United Youth Association Limited
- Vice President and Honorary Chairman of Hong Kong Chan Clan General Association Ltd.
- Vice President and Permanent Honorary Chairman of Hong Kong Quanzhou Associations Limited
- Board of Director of Association of Hong Kong Quanzhou Charity Promotion Limited
- Director of Tan Siu Lin Family Charity Foundation
- Director of Hong Kong Federation of Fujian Associations
- Director (2003/2004 & 2013/2014), 5th Vice-Chairman (2014/2015) and 4th Vice-Chairman (2015/2016) of Tung Wah Group of Hospitals

- 籍貫：廣東汕頭
- 美國加州國際大學榮譽博士
- 亞洲知識管理學院資深院士
- 第十一屆世界傑出華人
- 啟星投資有限公司董事長
- 常州啟星房地產發展有限公司董事長
- 莆田啟明鞋業有限公司董事長
- 福清啟輝輕工制品有限公司董事長
- 汕頭啟榮貿易有限公司董事長
- 亞洲知識管理學院副院長
- 國際儒家學會理事
- 福建省莆田市政協第五屆委員會常委
- 香港莆田商會名譽會長
- 常州香港商會會董
- 泰中東盟經貿促進會名譽主席
- 東華三院 2013/2015 總理及 2015/2016 第五副主席

- Native Province : Shantou, Guangdong
- Doctor (Hons), California International University, USA
- Senior Fellowship, Asian College of Knowledge Management
- The 11th World Outstanding Chinese
- Director of Calson Investment Limited
- Director of Changzhou Qixing Real Estate Developing Co., Limited
- Director of Putian Qiming Footwear Co., Limited
- Director of Fuqing Qihui Light Industrial Products Co., Limited
- Director of Shantou Qirong Trading Co., Limited
- Vice President of Asian College of Knowledge Management
- Committee Member of International Association of Confucianism
- Standing Committee Member of the 5th Chinese People's Political Consultative Conference of Putian, Fujian Province
- Honorary Chairman of Putian Commercial Association in Hong Kong
- Director of Changzhou Commercial Association in Hong Kong
- Honorary Chairman of Thai-China Promotive Economic Trade Association
- Director (2013/2015) and 5th Vice-Chairman (2015/2016) of Tung Wah Group of Hospitals



鄧明慧
總理

Ms. TANG Ming Wai,
Mandy
Director



洪若甄
總理

Ms. Rencc HUNG
Director

- 籍貫：廣東三水
- 美國德克薩斯州奧斯丁大學工商管理學士
- 百麗國際控股有限公司港澳區副總經理
- 百麗環球有限公司執行董事
- 香港鞋業（1970）總會副會長
- 香港特別行政區政府教育局
進出口行業培訓資歷架構諮詢委員會委員
- 中國人民政治協商會議（廣州市越秀區委員會）特約委員
- 佛山市三水區海外聯誼會常務理事
- 廣州越秀海外聯誼會理事
- 青少年發展企業聯盟副主席
- 兒童發展配對基金聖誕頌歌節籌備委員會委員
- 香港董事學會資深會員
- 東華三院 2012/2016 總理

- Native Province : Sanshui, Guangdong
- BBA, The University of Texas at Austin, USA
- Deputy General Manager of HK & Macau of Belle International Holdings Limited
- Executive Director of Belle Worldwide Limited
- Vice President of The Federation of Hong Kong Footwear Limited
- Member of Import & Export Industry Training Advisory Committee of Qualifications Framework, Education Bureau, HKSAR
- Committee Member of The Chinese People's Political Consultative Conference, Yuexiu District of Guangzhou
- Director of Sanshui Overseas Friendship Association
- Director of Yuexiu District of Guangzhou Overseas Friendship Association
- Vice-Chairman of Child Development Initiative Alliance
- Committee Member of Carol Singing Festival Organizing Committee, Children Development Matching Fund
- Fellow of The Hong Kong Institute of Directors
- Director (2012/2016) of Tung Wah Group of Hospitals

- 籍貫：廣東揭陽
- 香港城市大學行政人員工商管理碩士
- 美國洛杉磯加利福尼亞大學理學士
- 惠理集團有限公司副投資總監及執行董事
- 東華三院 2012/2016 總理
- Native Province : Jieyang, Guangdong
- Master of Business Administration (Executive), City University of Hong Kong
- Bachelor of Science, University of California in Los Angeles, USA
- Deputy Chief Investment Officer & Executive Director of Value Partners Group Limited
- Director (2012/2016) of Tung Wah Group of Hospitals



區宇凡
總理

Mr. AU Yu Fan,
Gabriel
Director

- 籍貫：廣東中山
- 香港城市大學行政人員工商管理碩士
- 香港商業專業評審中心院士
- 香港工業專業評審局工商院士（FMBA）
- 香港鐘表業總會主席（2011-2013）及顧問
- 新界總商會副主席
- 香港工業專業評審局副主席
- 香港創新科技及製造業聯合總會行業（鐘錶）主席
- 香港中華廠商聯合會鐘錶業委員會主席
- 東華三院 2013/2016 總理
- Native Province : Zhongshan, Guangdong
- Master of Business Administration (Executive), City University of Hong Kong
- Fellowship, The Professional Validation Centre of Hong Kong Business Sector
- Fellow of Management and Business Administration (FMBA), The Professional Validation Council of Hong Kong Industries
- Chairman (2011-2013) and Advisor of The Federation of Hong Kong Watch Trades & Industries Limited
- Vice-Chairman of New Territories General Chamber of Commerce
- Vice-President of The Professional Validation Council of Hong Kong Industries
- Industry (Watch & Clock) Chairman of Hong Kong Federation of Innovative Technologies and Manufacturing Industries
- Chairman of Watches & Clocks Industrial Committee of The Chinese Manufacturers' Association of Hong Kong
- Director (2013/2016) of Tung Wah Group of Hospitals



馮少雲
總理

Ms. FUNG Siu Wan,
Stella
Director

- 籍貫：廣東恩平
- 北京同仁堂福明堂中醫藥中心董事總經理
- 醫院管理局北區醫院醫院管治委員會委員
- 東華三院 2013/2016 總理
- Native Province : Enping, Guangdong
- Managing Director of Beijing Tong Ren Tang Fook Ming Tong Chinese Medical Center
- Member of the Hospital Governing Committee of North District Hospital of Hospital Authority
- Director (2013/2016) of Tung Wah Group of Hospitals



馬志遠
總理

Mr. MA Chi Un,
Fred
Director



文穎怡
總理

Miss MAN Wing Yee,
Ginny
Director

- 籍貫：廣東南海
- 美國賓夕法尼亞大學學士
- 澳門聯生發展股份有限公司董事
- 上海亮鋒物流有限公司董事
- 騰祺控股有限公司董事
- 中國人民政治協商會議上海市委員
- 東華三院 2014/2016 總理

- Native Province : Nanhai, Guangdong
- Bachelor of Arts and Science, Wharton School of Business, University of Pennsylvania, USA
- Director of Concord Industrial and Commercial Development Enterprise Limited
- Director of Shanghai Light Point Logistics Co. Limited
- Director of Tengard Holdings Limited
- Member of Shanghai Committee of The Chinese People's Political Consultative Conference
- Director (2014/2016) of Tung Wah Group of Hospitals

- 籍貫：廣東寶安
- 美國衛斯理學院法國語文及國際關係文學學士
- 香港大學法學專業證書
- 秦覺忠律師行顧問律師
- 川盟金融集團有限公司執行董事
- 香港青年聯會會員
- 遼寧省青年聯合會會員
- 東華三院 2014/2016 總理

- Native Province : Baoan, Guangdong
- Bachelor of Liberal Arts in French and International Relations, Wellesley College, Massachusetts, USA
- Postgraduate Certificate in Laws, The University of Hong Kong
- Consultant of Tsun & Partners Solicitors & Notaries, Hong Kong
- Executive Director of Chanceton Financial Group Limited
- Member of Hong Kong United Youth Association
- Member of Liaoning Youth Federation
- Director (2014/2016) of Tung Wah Group of Hospitals



廖偉麟
總理

Mr. LIU Wai Lun,
Jeffrey
Director

- 籍貫：廣東潮陽
- 美國紐約雪城大學學士
- 紀惠集團有限公司副主席
- 慧賢慈善基金有限公司創會成員及副主席
- 廖偉麟慈善基金有限公司主席
- 百仁基金副主席
- 華仁一家基金有限公司董事
- 香港青年聯會名譽副主席
- 香港政協青年聯會副會長
- 香港菁英會副秘書長（2012-2015）及司庫（2015-2016）
- 潮州商會青委
- 香港廣西社團總會副會長
- 四川省青年聯合會常務委員會委員
- 廣東省海外聯誼會理事
- 香港廣東外商公會青委會副秘書長
- 東華三院 2014/2016 總理
- Native Province : Chaoyang, Guangdong
- B.S. in Economics, Syracuse University, New York, USA
- Vice-Chairman of Gale Well Group Limited
- Founder Member & Vice Chairman of L & T Charitable Foundation Limited
- Chairman of Liu Wai Lun Jeffrey Charitable Foundation Limited
- Vice Chairman of Centum Charitas Foundation Limited
- Director of Wah Yan One Family Foundation Ltd.
- Honorary Vice President of Hong Kong United Youth Association
- Vice Chairman of Hong Kong CPPCC Youth Association
- Vice Chairman (2012-2015) & Treasury (2015-2016) of The Y. Elites Association Limited
- Committee Member of HK Chiu Chow Chamber of Commerce Ltd.
- Vice Chairman of Federation of HK Guangxi Community Organisations Ltd.
- Member of Sichuan Youth Federation
- Director of Guangdong Overseas Friendship Association
- Member of Hong Kong Guangdong Chamber of Foreign Investors
- Director (2014/2016) of Tung Wah Group of Hospitals



馬清揚
總理

Mr. MA Ching Yeung,
Philip
Director

- 籍貫：廣東潮陽
- 美國加州曼隆大學工商管理榮譽學士
- 亞洲知識管理學院林肯大學榮譽管理博士
- 亞洲知識管理學院資深院士
- 大生地產發展有限公司執行董事
- 大生銀行有限公司董事
- 錦燦有限公司董事
- Modern Life Limited 董事總經理
- 香港潮州商會會董
- 香港總商會會員
- 香港青年聯會會員
- 香港青年企業家協會會員
- 愛丁堡公爵獎勵計劃國際會員
- 海上絲綢之路協會會員
- 東華三院馬錦燦紀念小學校董
- 亞洲知識管理學院會員
- 青年企業家發展局會員
- 公共事務論壇會員
- 東華三院 2014/2016 總理
- Native Province : Chaoyang, Guangdong
- Bachelor of Business Administration (Hons.), Menlo College, USA
- Honorary Doctor of Management, Lincoln University, The Asian College of Knowledge Management
- Senior Fellowship, The Asian College of Knowledge Management
- Executive Director of Tai Sang Land Development Limited
- Director of Tai Sang Bank Limited
- Director of Kam Chan & Co. Limited
- Managing Director of Modern Life Limited
- Director of Hong Kong Chiu Chow Chamber of Commerce
- Member of Hong Kong General Chamber of Commerce
- Member of Hong Kong United Youth Association
- Member of Entrepreneurs' Organization Hong Kong
- World Fellow of The Duke of Edinburgh's Award
- Member of The Maritime Silk Road Society
- School Manager of TWGHs Ma Kam Chan Memorial Primary School
- Member of Asian College of Knowledge Management
- Member of Youth Entrepreneurs Development Council
- Member of The Public Affairs Forum
- Director (2014/2016) of Tung Wah Group of Hospitals



李
曠
怡
總理

Mr. LEE Kwong Yee,
Jason Joseph
Director



楊
嘉
成
總理

Mr. YEUNG Ka Shing
Director

- 籍貫：上海
- 美國印第安納大學理科學士
- 香港中文大學法律博士
- 大華國際（集團）有限公司執行董事
- 香港特別行政區政府青年事務委員會增選會員
- 香港菁英會理事
- 香港政協青年聯會副會長
- 遼寧省青年聯合會委員
- 天津市青年聯合會委員
- 東華三院 2014/2016 總理

- Native Province : Shanghai
- Bachelor of Science, Indiana University, USA
- Juris Doctor, The Chinese University of Hong Kong
- Executive Director of Dah Hwa International (Holdings) Limited
- Co-opted Member of Commission on Youth, The Government of the HKSAR
- Director of The Y. Elites Association Limited
- Vice Chairman of Hong Kong CPPCC Youth Association
- Committee Member of Liaoning Youth Federation
- Committee Member of Tianjin Youth Federation
- Director (2014/2016) of Tung Wah Group of Hospitals

- 籍貫：廣東中山
- 加拿大維多利亞大學文學士
- 香港中文大學法律博士
- 東美發展集團有限公司集團項目總監
- 景福金融有限公司法律顧問
- 楊穎濱慈善基金有限公司大使
- 香港特別行政區政府諮詢委員會委員
- 灣仔區撲滅罪行委員會委員（2014/2015）
- 東華三院 2014/2016 總理

- Native Province : Zhongshan, Guangdong
- Bachelor of Arts, University of Victoria, Canada
- Juris Doctor, The Chinese University of Hong Kong
- Corporate Project Director of Sinobest Development Holdings Limited
- Legal Consultant of King Fook Finance Company Limited
- Ambassador of Yeung Wing Bun Foundation Limited
- Consultative Member of the Government of the HKSAR
- Member (2014/2015) of the District Fight Crime Committee, Wan Chai District
- Director (2014/2016) of Tung Wah Group of Hospitals



諸承譽
總理

Mr. CHU Sheng Yu,
Lawrence
Director

- 籍貫：浙江紹興
- 美國芝加哥大學學士
- 松柏資產管理（香港）有限公司董事總經理
- 香港漢基國際學校校董
- 香港創業及私募投資協會創投委員會委員
- 香港青年聯會會員
- 香港中華總商會青年委員會會員
- 尤倫斯當代藝術中心贊助人
- 美國芝加哥大學校友理事會董事
- 美國芝加哥大學 Smart Museum of Art 董事
- 東華三院 2014/2016 總理

- Native Province : Shaoxing, Zhejiang
- Bachelor of Arts in Economics, University of Chicago, USA
- Managing Director of BlackPine (HK) Limited
- Governor of Chinese International School
- Venture Committee Member of
Hong Kong Venture Capital and Private Equity Association
- Member of Hong Kong United Youth Association
- Member of Youth Executive Committee of
The Chinese General Chamber of Commerce
- Patron of Ullens Center for Contemporary Art
- Board Member of the Alumni Board of Governors at
the University of Chicago, USA
- Board of Governors at the Smart Museum of Art,
The University of Chicago, USA
- Director (2014/2016) of Tung Wah Group of Hospitals



曾慶業
總理

Mr. TSENG Hing Yip,
York
Director

- 籍貫：廣東珠海
- 美國南加州大學土木工程學碩士
- 百備有限公司董事總經理
- Green Apple Restaurant Limited 董事
- 油尖區少年警訊名譽會長會名譽會長
- 九龍城區少年警訊名譽會長會名譽會長
- 九龍城區消防安全大使名譽會長會副主席
- 油尖旺區消防安全大使名譽會長會會長
- 九龍城區道路安全運動委員會名譽會長
- 尖沙咀街坊福利會永遠名譽會長
- 東華三院 2014/2016 總理

- Native Province : Zhuhai, Guangdong
- Master of Science in Civil Engineering,
University of Southern California, USA
- Managing Director of Benebase Inc
- Director of Green Apple Restaurant Limited
- Honorary President of Yau Tsim District
Junior Police Call Honorary President Council
- Honorary President of Kowloon City District
Junior Police Call Honorary President Council
- Vice Chairman of Kowloon City District
Fire Safety Ambassador Honorary Presidents' Association
- Honorary President of Yau Tsim Mong District
Fire Safety Ambassador Honorary Presidents' Association
- Honorary President of Kowloon City District
Road Safety Campaign Committee
- Honorary Life President of The Tsimshatsui District
Kai Fong Welfare Association
- Director (2014/2016) of Tung Wah Group of Hospitals



趙怡
總理

Ms. CHIU Yi, Cindy
Director



馮敬安
總理

Mr. Derrick FUNG
Director

- 籍貫：河北東光
- 香港理工大學會計榮譽學士
- 建恆投資有限公司董事
- 中國黃金集團科技有限公司董事
- 福建省青年聯合會常務委員
- 遼寧省青年聯合會會員
- 香港福建社團聯合會（青年委員會）會員
- 香港青年聯合會會員
- 東華三院 2010/2012 及 2015/2016 總理

- Native Province : Dongguang, Hebei
- Bachelor of Arts (Hons) in Accountancy of The Hong Kong Polytechnic University
- Director of Good Built Investment Limited
- Director of China Gold Science and Technology Co. Ltd.
- Standing Committee Member of Fujian Youth Federation
- Member of Liaoning Youth Federation
- Member of Hong Kong Federation of Fujian Associations Ltd.
- Member of Hong Kong United Youth Association
- Director (2010/2012 & 2015/2016) of Tung Wah Group of Hospitals

- 籍貫：廣東南海
- 美國佛蒙特州大學工商管理學士
- 致生有限公司投資總監
- 致生化妝品有限公司董事總經理
- 致生（1898）有限公司董事
- 維持香港持續發展協會創辦人
- 青年議會副會長
- 廣東省肇慶市政協委員
- 肇慶端州海外聯誼會常務理事
- 香港廣佛肇聯誼總會會董
- 東華三院 2015/2016 總理

- Native Province : Nanhai, Guangdong
- Bachelor of Arts Business Management of Vermont State Colleges, Johnson State, Vermont, USA
- Chief Investment Officer of Che San & Co. Ltd.
- Managing Director of Che San Cosmetics Ltd.
- Director of Che San (1898) Co. Ltd.
- Co-Founder of Hong Kong Sustainable Society
- Vice President of Youth Council
- Committee Member of Zhaoqing, Guangdong Province of the Chinese People's Political Consultative Conference
- Director of Zhaoqing Duanzhou Overseas Friendship Association
- Director of Hong Kong Guang Fo Zhao Fraternity Association
- Director (2015/2016) of Tung Wah Group of Hospitals

Functions of the Board of Directors

董事局透過董事局會議及轄下各委員會監管行政人員的工作表現。董事局所擔當的管治角色如下：

- 制訂整體策略及政策，以履行東華三院的使命及達成目標
- 監督執行總監和各高級管理層及確保其問責性，同時維持內部監控及制訂管理層的管轄範疇
- 協助宣揚東華三院的形象及建立社區關係
- 捐助並積極參與東華三院的籌募活動
- 確保東華三院收支平衡，並定時對財政狀況作準確的評估
- 向持份者包括顧問局作適時匯報

The Board of Directors oversees and monitors the performance of the executives through Board Meetings and a Committee system. To discharge the governance role, the Board:

- formulates broad strategies and makes policies to achieve the Group's mission and objectives
- supervises the Chief Executive and the senior management team and ensures accountability while ensuring internal control and setting parameters within which the management team operates
- helps promote the image of TWGHs and builds community relations
- donates and actively participates in fund-raising activities of TWGHs
- ensures a balanced, accurate and timely assessment of TWGHs financial position
- reports appropriately to external stakeholders including the Advisory Board

委員會及其職權範圍

Committees and their Terms of Reference

東華三院的行政採用委員會制，董事局是釐訂政策的最高中央組織。董事局由執行委員會協助管治東華三院，董事局轄下設有多個委員會，包括醫療衛生服務委員會、學務委員會、社會服務委員會、物業委員會、籌募及企業傳訊委員會、人力資源委員會、員工退休計劃管理委員會、財務委員會、資訊科技委員會、稽核委員會和檔案及歷史文化委員會，分別監察東華三院各方面的工作或服務。各委員會一方面向董事局提供釐訂政策的建議，另一方面任命有關職員執行委員會的政策。此外，董事局通過各間醫院的醫院管治委員會積極參與醫院的管理和發展工作；並且成立東華學院校董會，由東華三院董事局委任校董會主席，負責管治東華學院。

為增強東華三院內部管理運作及企業管治，委員會亦按需要相應成立管理層政策工作小組，分開機構的管治和管理。

TWGHs is managed on a committee-rule basis, with the Board of Directors as the governing body. The Board is assisted by an Executive Committee in governing the Group. Under the Board, various committees, each overseeing a particular function or aspect of service provided by the Group, advise and recommend to the Board on the formulation of policies while giving directives to staff for implementation. They include the Medical and Health Committee, Education Committee, Community Services Committee, Property Committee, Fund-raising and Corporate Communications Committee, Human Resources Committee, Staff Retirement Schemes Management Committee, Finance Committee, Information Technology Committee, Audit Committee and Records and Heritage Committee. The Board also participates actively in the management and development of TWGHs' 5 hospitals through the Hospital Governing Committees of the individual hospitals. Tung Wah College is governed by the Board of Governors, of which the chairperson is appointed by the TWGHs Board of Directors.

The various Board-level Committees are formed with corresponding executive-level Policy Working Groups, as required, to strengthen internal controls and enhance corporate governance through the separation of the Group's governance and management.



備註 Remarks :

----- 醫院管治委員會隸屬醫院管理局。董事局透過其於各個醫院管治委員會的大部分議席，管理及發展東華三院屬下的五間醫院。
The Hospital Governing Committees are established under the Hospital Authority. The Board of Directors governs and develops the 5 hospitals of TWGHs through its majority representation in these committees.

. 東華學院由東華學院校董會負責管治，校董會主席、副主席及委員需經提名委員會推薦，由東華三院通過及委任。
The Tung Wah College is governed by the Board of Governors, of which the Chairman, Vice-Chairman and Members are appointed by TWGHs from amongst the nominees recommended by the nomination committee and approved by TWGHs.

加強機構管治^o Strengthening Corporate Governance and Planning

定期檢視機構管治守則

每年定期檢視東華三院機構管治守則，以確保達至最佳管治。

Regular updating of the Code of Corporate Governance

Regular updates of the TWGHs Code of Corporate Governance were conducted during the year to ensure the application of best practices.

發展策略工作坊

於二〇一六年二月二日舉行機構發展策略工作坊，讓執行委員會的成員，包括主席和副主席，與行政總部管理層集思廣益，因應社會的需要，共同制訂新一年度提升及擴展本院服務的計劃。

Strategic Planning Workshop

A Strategic Planning Workshop was held on 2 February 2016. Members of the Executive Committee, including the Chairman and Vice-Chairmen of the Board, and the senior management of Administration Headquarters participated in the Workshop to align thinking and map out plans for service enhancement and expansion of the Group in the coming year.

出版周年計劃書

於二〇一六年三月出版新一年度周年計劃書，彙集資料以協助董事局有效地監察東華三院的工作。計劃書詳載東華三院二〇一六／二〇一七年度的工作策略和計劃，是機構的整體規劃和監管文件。

Publishing the Annual Plan

The Annual Plan for 2016/2017 was published in March 2016 to aggregate information on the Group's strategies and work plans. The Plan serves as the integrated central annual plan for the Group, enabling the Board to oversee the Group's work effectively and efficiently.

應屆董事局的成立及迎新活動^o Formation of the Board of Directors 2015/2016 and Orientation Programme

乙未年董事局的就職典禮於二〇一五年四月一日舉行，董事局成員隨即展開一連串巡視服務單位的活動，藉此了解東華三院的院務、發展和運作，並勉勵服務單位的前線員工。

The Inauguration Ceremony of the Board of Directors 2015/2016 was held on 1 April 2015. Familiarization visits to various TWGHs service centres were organized for Members of the Board to enhance their understanding of TWGHs services, operations and development, and to show their support for frontline staff.



董事局成員巡視廣華醫院與醫護及行政人員合照

A group photo of Board Members with the medical and executive officers of Kwong Wah Hospital during the familiarization visit



▲ 董事局成員參觀 Kidenza。
Board Members visited Kidenza.



▶ 董事局成員巡視東華三院船灣安老綜合中心。
Board Members paid a familiarization visit to TWGHs Shuen Wan Complex for the Elderly.



▶ 董事局成員巡視位於東華三院黃大仙簽品哲理中心的社會企業「東華三院華欣綜合服務社」。
Board Members visited the "TWGHs Prosperous Integrated Service", one of the social enterprises, operating in TWGHs Wong Tai Sin Fortune-telling and Oblation Arcade.

加強與顧問局的聯繫與溝通^o Enhancing Ties and Communication with the Advisory Board

東華三院顧問局與董事局聯席會議及午宴

本院於二〇一五年十一月十三日舉行東華三院顧問局與應屆董事局聯席會議，藉此尋求顧問局對本院工作和發展計劃的支持，並就促進本院妥善管治和有效管理龐大服務網絡的方案，諮詢顧問局的意見。本院又於會前宴請顧問局，以加強與顧問局成員的聯繫。

編纂每季工作報告

為加強顧問局與董事局的溝通及提高東華三院運作的透明度，本院定期編纂工作報告，匯報東華三院的政策、重要事務、工作及主要活動，於每季呈交顧問局。

Joint Meeting and luncheon gathering with the TWGHs Advisory Board Members

A Joint Meeting between the TWGHs Advisory Board and the Board of Directors 2015/2016 was held on 13 November 2015 to strengthen communication with the Advisory Board and to solicit their advice and support for the Group's work and major development plans. This resulted in the exchange of valuable opinions for the enhancement of the governance and management of the Group and its vast service network. A luncheon gathering was held prior to the meeting to help build closer relationships.

Compilation of quarterly situation reports

Situation reports on TWGHs policy issues, significant matters and undertakings, as well as major activities held, were compiled and submitted to the Advisory Board on a quarterly basis to strengthen communication between the Advisory Board and the Board of Directors, and to enhance the transparency of the Group's operations.



顧問局主席暨民政事務局局长劉江華太平紳士（前排左九）與顧問局成員、獲政府頒授勳銜同寅、前任主席、何超蓮主席（前排左八）及董事局成員合照
A group photo of the Hon. LAU Kong Wah, JP (front row, left 9), Chairman of the Advisory Board cum Secretary for Home Affairs, with Members of the Advisory Board, HKSAR Government Honours and Awards recipients, former Chairmen, Ms. Maisy HO (front row, left 8), the Chairman, and Board Members

組織、職能及宗旨

Organization, Functions and Objectives

在行政架構上，東華三院共設有七科及四處，分別為醫務科、教育科、社會服務科、物業科、籌募科、政務科、財務及採購科、人力資源處、資訊科技處、企業傳訊處及稽核處。執行總監掌管東華三院的行政運作，並由各部門主管協助處理日常事務。

The administrative structure of TWGHs comprises 7 Divisions and 4 Branches, namely Medical Division, Education Division, Community Services Division, Property Division, Fund-raising Division, Administration Division, Finance & Supplies Division, Human Resources Branch, Information Technology Branch, Corporate Communications Branch and Audit Branch. The Chief Executive is the head of administration and is assisted by the heads of various Divisions and Branches in the management of TWGHs services and administrative affairs.

行政總部的工作^o

Work of Administration Headquarters

醫務科

東華三院轄下共有五間醫院，設有病床二千六百五十張。五間醫院分別為港島區的東華醫院、東華東院及東華三院馮堯敬醫院，以及九龍區的廣華醫院和東華三院黃大仙醫院。醫務科負責統籌及協調東華三院董事局及醫院管理局之間有關管理及發展五間醫院的一切事宜，並於需要時作出支援，以確保五間醫院能有效及獨立運作。

該科並負責策劃、發展及管理東華三院的中西醫療衛生服務共二十九個單位，包括分別位於廣華醫院（與香港中文大學合作）、東華醫院（與香港大學合作）、東華三院黃大仙醫院（與香港浸會大學合作）、東華東院（與香港理工大學合作）、東區尤德夫人那打素醫院（與香港大學合作）及位於何文田愛民邨（與香港浸會大學合作）（服務至二〇一五年十一月底）的中醫藥科研中心、中西醫藥結合治療中心／服務、中西醫結合健康管理中心（上醫館）、中醫流動診所、中醫外展服務、中藥檢驗中心、中央煎藥中心、中醫普通科門診部、婦女健康普查部、綜合診斷及醫療中心、電腦掃描中心、血液透析中心、牙科診所、長者牙科外展服務及長者家居復康外展服務。

Medical Division

There are 5 hospitals in the Group with a total of 2,650 beds. They are Tung Wah Hospital, Tung Wah Eastern Hospital and TWGHs Fung Yiu King Hospital on Hong Kong Island, and Kwong Wah Hospital and TWGHs Wong Tai Sin Hospital in Kowloon. The Division is responsible for coordinating all matters relating to the 5 hospitals between the TWGHs Board of Directors and the Hospital Authority, and providing support when required to ensure that each hospital operates efficiently and independently.

The Division also plans, develops and administers 29 TWGHs medical and health services units. These include the Chinese medicine clinical centres at Kwong Wah Hospital (in collaboration with The Chinese University of Hong Kong), Tung Wah Hospital (in collaboration with The University of Hong Kong), TWGHs Wong Tai Sin Hospital (in collaboration with Hong Kong Baptist University), Tung Wah Eastern Hospital (in collaboration with The Hong Kong Polytechnic University), Pamela Youde Nethersole Eastern Hospital (in collaboration with The University of Hong Kong) and Oi Man Estate, Homantin (in collaboration with Hong Kong Baptist University) (service ended at the end of November 2015). It also comprises the integrated Chinese and Western medicine treatment centres/services, a centre of integrated health management, Chinese medicine mobile clinics, Chinese medicine outreaching services, a Chinese medicine control centre, a centralized decoction centre, Chinese medicine general outpatient clinics, well women clinics, an integrated diagnostic and medical centre, a computed tomography imaging centre, a haemodialysis centre, dental clinics, outreaching dental services, and outreaching home care services for the elderly.

教育科

東華三院現時辦有中學十八所、小學十三所、幼稚園十五所，為智障學童而設的特殊學校共兩所、一所教育心理服務中心、一所才藝教育中心、一所音樂學院以及一所為幼兒而設的遊戲學習中心。為配合政府擴展專上教育的發展方向，本院於二〇〇五年創辦以副學士學位課程為主的香港中文大學－東華三院社區書院，並於二〇一一年過渡為開辦學士學位課程的東華學院。

教育科肩負策劃及發展東華三院教育服務的責任，同時為所有院屬學校的法團校董會提供專業及行政管理支援服務。教育科與屬校緊密聯繫，共同協作，以期促進學校的專業水平和教育質素。為了向學校提供專業輔導及諮詢服務，協助解決學生不同的學習需要，教育科設有東華三院何玉清教育心理服務中心，除了直接服務有需要的學生外，還為學校教師及家長提供訓練課程及活動。

社會服務科

社會服務科負責策劃、發展及管理東華三院屬下二百零九個社會福利及公共服務單位，其中包括五十九個安老服務單位、六十九個青少年及家庭服務單位、四十四個復康服務單位、十九個社會企業單位及十八個公共服務單位。

該科負責的服務多元化，涵蓋提供護理安老程度至療養程度服務的各類安老院舍、長者地區及鄰舍中心、日間護理中心、長者家居照顧及支援服務、認知障礙症專門服務、兒童之家、女童宿舍、寄養服務、幼兒園、早期教育及訓練中心、就業援助服務、青少年及家庭綜合服務、學校社會工作服務及學生輔導服務、專門輔導服務、食物援助服務、熱線服務、智障人士日間活動中心暨宿舍、綜合職業復康中心、社區支援服務、社區精神健康復康服務、嚴重殘疾人士及視障人士護理院、長期護理院、專門招聘弱勢社群的社會企業、全人健康中心、殯儀館、義莊、義山及靈灰安置場、廟宇、簽檔和牌位庫等。

物業科

物業科負責策劃東華三院的物業發展、管理轄下的物業和出租事宜。該科積極開拓發展機會，藉此滿足服務需求及確保穩定租金收益，以支持東華三院行政和發展計劃的費用。此外，物業科並為其他科／處提供專業意見，監督各項工程，以確保所有工程質素良好，符合預算支出及依時完工。

該科同時致力推行及監察東華三院的環保工程，使東華三院邁向日趨完善的綠色機構。

Education Division

TWGHs is currently operating 18 secondary schools, 13 primary schools, 15 kindergartens, 2 special schools that cater for students with intellectual disability, an educational psychology service centre, a talent education centre, an academy of music, and a playgroup centre for pre-school children. In response to government's call for the expansion of tertiary education, The Chinese University of Hong Kong - Tung Wah Group of Hospitals Community College was founded in 2005, offering sub-degree programmes. It has been converted to Tung Wah College, a degree-awarding institute established in 2011 that offers degree programmes.

The Education Division is responsible for the planning and development of TWGHs education services. It provides professional and management support for all Incorporated Management Committees of TWGHs schools, and coordinates with affiliated schools for professional enhancement and the promotion of quality education. To provide schools with professional guidance and consultation support, and to assist schools in catering for students' diverse learning needs, the Division set up the TWGHs Ho Yuk Ching Educational Psychology Service Centre, offering direct service for students and training programmes for teachers and parents.

Community Services Division

The Community Services Division plans, develops and administers 209 social welfare and traditional service centres, including 59 elderly service centres, 69 youth and family service centres, 44 rehabilitation service centres, 19 social enterprises and 18 traditional service centres.

The wide spectrum of services covers various residential care homes for the elderly, ranging from the care and attention level to infirmary care level, district community centres, neighbourhood centres and day care centres for the elderly, home care services for the elderly, dementia care services, small group homes, girls' hostel, foster care service, nursery schools, an early education and training centre, employment assistance services, integrated services for families and young people, school social work services and student guidance services, specialized counselling services, food assistance services, hotline services, day activities centres cum hostels for the mentally handicapped persons, integrated vocational rehabilitation service centres, community support services, community mental health services, care and attention homes for the severely disabled persons and the aged blind, long-stay care home, social enterprises operated by disadvantaged groups, a holistic healthcare centre, funeral parlours, a coffin home, cemeteries and columbarium, temples, fortune-telling stalls, and commemoration hall.

Property Division

The Property Division formulates development plans for TWGHs properties, and oversees the management and leasing of rental properties. It also makes a great effort to redevelop TWGHs properties and explore development opportunities to meet service needs and optimize the Group's rental income to finance its operation and development projects. In addition, the Division offers professional advice to other Divisions/Branches, and supervises all projects to ensure they are completed on time, within budget and to a high standard.

The Division also takes charge of the implementation and supervision of the Group's green initiatives to make TWGHs an ever-improving green organization.

籌募科

籌募科負責策劃和籌辦各項籌款活動，處理計劃性和其他特別捐助，包括單位命名、遺產、股票及物業捐贈等。籌募科亦會拓展有效的捐款途徑及處理與籌款有關的後援工作，如簽發捐款收據及保存所有善款記錄等。此外，籌募科亦會執行與籌款有關的公開工作，包括維繫和拓展善長網絡，並向董事局建議制訂和檢討各項有關籌款的政策和策略。

政務科

政務科負責監察及策劃有關籌組董事局的事務，為董事局提供行政及文書支援服務，處理東華三院有關的條例，執行東華三院歷屆總理聯誼會的行政工作及管理東華三院李兆忠紀念大樓禮堂，並為行政總部管理層擔任文書工作。此外，政務科負責推廣和建立董事局的公眾形象，透過籌辦董事局的社交和拜訪活動，加強本院與政府部門及有關機構和團體的溝通和聯繫。該科又協助各部門安排慶典及活動，並透過轄下總務組為行政總部提供收發文件、運輸及庶務等中央服務。

財務及採購科

財務及採購科以伙伴合作模式，支援各科／處及其屬下服務單位以提供優質服務，並透過實施適當的內部監管，確保東華三院的資源及資產得以有效地運用。該科除根據法例及東華三院的規定，為各科／處及其屬下服務單位（醫院除外）提供中央會計、財務管理及採購物資服務外，同時負責管理東華三院的資金及確保各項計劃和活動獲得適當的財政安排。該科亦協助搜集市場產品及物價資料，冀為東華三院採購合適的物資和服務。

Fund-raising Division

The Fund-raising Division is responsible for planning and organizing fund-raising activities, and handling planned giving and other specific donations, including naming of service centres, donation of bequests, shares and properties etc. Exploring new effective donation channels, and providing fund-raising back-office support, such as issuing donation receipts and maintaining donation records, are also within the job scope of the Division. In addition, it looks after related public relations work, including maintaining and expanding the donor network, and provides recommendations to the Board of Directors regarding the adoption and review of fund-raising policies and strategies.

Administration Division

The Administration Division is responsible for facilitating and monitoring the formation of the Board of Directors, and for providing administrative and secretarial support services for the Board. It takes charge of the work in connection with the relevant Ordinances of TWGHs, the administrative work of the Association of Past and Present Directors of the Tung Wah Group of Hospitals, and the management of the Assembly Hall of TWGHs Li Shiu Chung Memorial Building. It also provides secretarial support for senior management of Administration Headquarters. The Division builds and promotes the public image of the Board of Directors by organizing social functions and courtesy visits for the Board. These activities are also geared towards strengthening communication and relationship building with government departments, associated organizations and the community at large. The Division also helps arrange the protocol for ceremonial events and functions initiated by other Divisions and Branches, and provides central services, including receiving and dispatching, transportation and menial support for Administration Headquarters.

Finance and Supplies Division

The Finance and Supplies Division partners with and supports all other Divisions/Branches and service centres in the delivery of quality services. It ensures that appropriate internal controls are in place to facilitate the efficient and effective utilization of resources and to safeguard TWGHs assets. It provides central accounting, financial and purchasing functions for all Divisions/Branches and service centres (except hospitals), in compliance with both statutory and Group requirements. The Division manages the Group's funds and ensures that projects and activities are properly financed. It also helps collect market information on products and prices in order to secure appropriate procurement of goods and services for the Group.

人力資源處

人力資源處為東華三院超過八千四百名非醫院員工，提供人力資源策劃、發展及管理服務，致力加強人才管理系統，使有關實務常規與時並進，配合各種環境轉變的需要及政府所修訂或頒布與僱傭相關的法例。該處主要工作範疇包括規劃人力編配及招募、薪酬及假期福利、員工訓練及發展、職業安全及健康、工作表現評核及員工紀律，以及員工離任及退休等。為照顧超過一萬四千名醫院及非醫院員工的需要，該處亦積極推廣關懷員工文化，制訂和檢討員工福利計劃，又舉辦生活與工作平衡活動，以及維持有效的溝通和諮詢途徑。

為推動長遠且卓越的可持續發展，該處致力為各科／處／服務單位／學校提供高效率及效能的專業支援服務，並建立及維持一支盡心盡力、團結一致，且具備專業才能和應變能力的工作團隊，以達成東華三院的企業使命。

資訊科技處

資訊科技處負責制訂資訊科技策略、設計和推行有關方案，並提供資訊系統支援及辦公室自動化服務，以提升本院的運作效率。目前，本院配置各類型的資訊應用系統及基礎設施，以支援醫療衛生及社會服務單位的前線工作，並協助機構處理行政及管理工作。資訊科技處服務廣泛，工作範疇包括項目策劃和管理、系統研究、設計和分析、程式編寫及測試、試行及隨後運作支援、設施管理、電腦設施的評估及測試，以及為使用者提供技術支援等服務。資訊科技處除積極推動本院在不同範疇的運作上普及應用資訊科技外，亦致力加強機構在資訊科技方面的管治，透過系統化的機制，提升本院的資訊保安和信息管理；又採納資訊科技的實務準則，以確保電腦普及化政策能有效執行。

Human Resources Branch

With over 8,400 non-hospital staff in the TWGHs workforce, the Human Resources Branch is committed to planning, developing and managing the valuable human resources and enhancing the talent management system, in order to align the relevant practices with changing needs and employment-related ordinances as they are amended or newly introduced by the Government. The main work involves manpower planning and acquisition, remuneration and leave benefits, staff training and development, occupational safety and health, performance management and staff discipline, and cessation of service and retirement. The Branch plays a proactive role in promoting a staff-oriented caring culture, improving staff welfare benefits and schemes, launching work-life balance activities and maintaining effective staff communication channels for more than 14,000 hospital and non-hospital staff.

In pursuit of sustainability for future development and excellence in best practices, the Branch aims at providing efficient and effective professional support services for all Divisions/Branches/service centres/schools, and building a dedicated and cohesive workforce with the professional competency and versatility to achieve the TWGHs corporate mission.

Information Technology Branch

The Information Technology Branch is responsible for the formulation of IT strategies, related solution planning and implementation as well as provision of support services for the Group in order to achieve operational efficiency. There are currently various IT application systems and infrastructure systems to support front-line operations in medical and health and community services, as well as corporate management and administration functions. The Branch provides a full spectrum of IT services, including project planning and management, system study, design and analysis, programming and testing, commissioning and subsequent operating support, facilities management, computing facilities evaluation and equipment testing, and end-user computing support. In addition to promoting diffusion of IT to facilitate its application in various operations of the Group, the Branch helps strengthen IT governance geared to enhancing the IT security and information management of the Group, using a systematic approach. The Branch has adopted best practices in information technology to ensure that the computerization policy can be implemented effectively.

企業傳訊處

企業傳訊處的職責涵蓋東華三院對內、對外的資訊傳遞工作及策略，並透過不同的媒介及品牌推廣活動，與本院各個持份者保持緊密聯繫，以提升本院的正面形象和透明度。該處致力與傳媒建立良好關係，期望透過傳媒幫助，讓公眾掌握本院多元化且不斷革新的服務和最新發展動向。

此外，企業傳訊處亦協助機構處理危機應變，透過適時的回應及行動，把突發事故所帶來的負面影響減至最低。該處同時負責出版刊物、管理網頁內容及與外界合作籌劃活動，營造和鞏固本院最具規模和與時並進的慈善機構形象，以爭取公眾人士對本院的支持。

該處亦處理外界包括傳媒的查詢、有關拍攝、義工服務和探訪的申請，並按照一套完備的程序處理公眾投訴及建議。

稽核處

稽核處為東華三院各項服務運作及活動進行獨立和客觀的審核，並透過稽核委員會直接向董事局報告。審核的目的是要評估院內內部監控機制的有效性，包括業務運作、財務、合規與風險管理各方面，從而加強東華三院的機構管治，提高運作效率及資源運用的效能。此外，本處每年進行整體風險評估，制訂管理檢查表報告及平衡計分卡，以評估各部門於風險管理、年度工作計劃各方面的達標效能。

Corporate Communications Branch

The Corporate Communications Branch is responsible for both the internal and external communication initiatives and strategies of the Group. The Branch is dedicated to enhancing the Group's positive image and transparency by building links with different stakeholders via various channels and branding activities. Sustaining a strong relationship with the media, the Branch seeks to provide the public with adequate information on the Group's diversified and continually updated services, as well as new developments through engagement and collaboration with various media.

The Branch also supports and advises the Group on crisis management. It takes timely action in responding to incidents to minimize any possible adverse effects. The Branch strives to enhance the status and popularity of TWGHs – the most well-established charitable organization in Hong Kong, evolving in pace with Hong Kong society – for greater public recognition and support by producing corporate publications, managing the contents of TWGHs website and collaborating with external parties.

All external enquiries and requests, including those from the media, for shooting, performing voluntary services, and visits, are processed by the Branch. Complaints and recommendations from the public and service users are handled in accordance with a set of well-established procedures.

Audit Branch

The Audit Branch performs independent and objective reviews of various service operations and activities in TWGHs, and reports directly to the Board through the Audit Committee. The objectives of the reviews are to assess the effectiveness of internal controls, in terms of operational, financial, compliance and risk management, in order to enhance the overall corporate governance of TWGHs, as well as the efficiency and effectiveness of the Group's operations and use of resources. The Branch also performs comprehensive risk assessment for TWGHs, and conducts management checklists and balanced scorecard assessments for the Group, in order to assess the effectiveness of risk management and of steps to achieve the annual plan.



* 稽核處的日常行政及功能皆由本院執行總監所監督。

The day-to-day administration and functions of the Audit Branch is supervised by the Chief Executive.