

Out-Patient Consultation Procedure and Notice to Patient

Make appointment by telephone or in person

Register and pay consultation fee at the registration counter and get your receipt (For first-time registration, please present your HKID card / other proof of identity. Original copy of birth certificate is required for children without HKID card. Please present your follow-up card in your return visit. Recipients of Comprehensive Social Security Assistance (CSSA) Scheme, please present your valid Certificate of Comprehensive Social Security Assistance Recipients (for Medical Waivers) issued by the Social Welfare Department.)

Receive health assessment at the assessment room when our staff call out your name

Stay and wait in the waiting hall for medical consultation/treatment in the assigned consultation room

After consultation/treatment, bring the Chinese medicine prescription slip to the Chinese medicine Pharmacy. (If necessary, pay the surcharges for additional doses, decocting, or changing from raw herbs to herb granules.)

Collect the Chinese medicine at the Chinese medicine Pharmacy when the plasma TV in the waiting area shows the chit number on your receipt

Make the next consultation appointment at the registration counter if necessary

Service Charges

		HK	CSSA	Non-HK
		Residents	Recipients	Residents
General Consultation (including	Consultants / Senior CMPs	\$180	\$180	\$250
first 2 doses of raw herbs)	CMPs	\$120	Waived	\$230
Acupuncture	Consultants / Senior CMPs	\$220		\$300
	CMPs	\$180		\$300

	Raw Herbs	Granules
Change from raw herbs to granules (for the first 2 doses)		\$30 per dose
Additional doses	\$60 per dose	\$70 per dose
Decocting Services	\$15 per dose (minimum of 3 doses)	

Service Hours

Mondays to Fridays:	9:00am – 5:00pm	Note: The centre is closed from 1:00pm to 2:00pm.
Saturdays:	9:00am – 1:00pm	Sundays and Public Holidays: Closed

Charges for Issuance of Medical Document

	Types of Medical Document	Fees(HK\$)
(1)	Sick Leave Certificate/ Attendance Certificate (First issuance on the same day of medical consultation/ *re-issuance for once only)	Free of Charge
(2)	Sick leave Certificate/Attendance Certificate (*Re-issuance for twice or more)	\$175 per copy
(3)	Attendance Report	\$175 per copy
(4)	Copy of Fundus Photograph	\$175 per copy
(5)	Medical Report/ Completion of Insurance Claim Form /	\$300 per copy
(5)	Completion of Any Other Medical Form or Report	of each Chinese Medicine Centre
(6)	Copy of Medical Notes/ Prescription	\$4 per page

Remarks: *Refers to reprinted copy of an issued certificate of sick leave/ attendance.

Issuance of sick leave after the day of medical consultation is not allowable.

For further enquiries, please contact our staff at the registration counter (Tel. no.: 3197 2000).