

Tung Wah Flag Day
(Wednesday, 26 August 2015)

To: Tung Wah Group of Hospitals (fax: 2559 6835)

We are pleased to render the following support to **Tung Wah Flag Day**:

- ☐ Arrange _____ volunteers to participate in flag-selling from 0700 to 1230 on Wednesday, 26 August 2015
- ☐ within our offices/shops/buildings (no. of outlets: _____)
- ☐ on the street of our office district: _____ (e.g. Central)
- Please deliver _____ (no.) donation bag(s) to us.
- ☐ Allow your flag-sellers to sell flags in the communal areas (such as main entrances and major access to public transports) of premises under our management from 0700 to 1230 on Wednesday, 26 August 2015
- ☐ Help promote the event by placing _____ (no.) donation box(es) and/or _____ (no.) event poster(s) with size of 38cm (W) x 50cm (H)
- ☐ Help promote the event by distributing _____ (no.) appeal leaflets and/or sending eDM to our clients. Please send the eDM to email address: _____
- ☐ Match the donations raised through our staff/volunteers
- ☐ Make a donation of HK\$_____ in support of our services
(Please make your crossed cheque payable to “Tung Wah Group of Hospitals” and mail it to 3/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong together with this form)

In appreciation of your generous support, we will acknowledge your company in the following ways:

- Logo credit on a full-page thank-you advertisement in leading Chinese newspapers for Flag Day published on 26 August 2015
- Acknowledgement on TWGHs website, TWGHs Facebook and the official monthly publication “Tung Wah News”
- A Certificate of Appreciation
- Top three corporations with the highest amount of donation raised or the greatest number of participating volunteers will be invited to the award presentation ceremony held at the Charity Dinner Show of Free Medical Services Donation Scheme on 4 September 2015

Acknowledgement arrangements: (please choose either one)

- ☐ By donor's name: _____
- ☐ By logo (Please e-mail a colour logo in jpg/ai format to kelly.leung@tungwah.org.hk)

Company Name: _____

Name of Senior Executive: Mr./Ms. _____ Designation: _____

Name of Contact Person: Mr./Ms. _____ Designation: _____

Tel. no.: _____ Email: _____ Fax: _____

Address: _____

Signature: _____ Date: _____

* * * * *

Remarks:

- Please tick the appropriate box(es) and delete whichever inapplicable.
- Please return this reply form to Tung Wah Group of Hospitals by fax 2559 6835 **by 5 June 2015**.
- Donation of \$100 or more to Tung Wah Group of Hospitals is tax deductible.
- For enquiries, please feel free to contact Ms. Emma LEUNG, Assistant Manager (Fund-raising), at 2859 7511.