

Tung Wah Group of Hospitals Property Division
List of Contractors for Renovation, Maintenance and Improvement Works

Company Details

1. Name of Company : _____
2. Registered Address : _____

3. Telephone No. : _____
4. Fax No. : _____
5. E-mail Address (for tendering purposes) : _____
6. Nature of Company : Sole Proprietor Limited Company Partnership
7. Person(s)-in-charge : _____
 Contact Person & Tel. No. : _____
8. Business Registration No. : _____
9. Place & Date of Registration : _____

10. Application for Inclusion of the following Categories (Please)

	Approved ASD Listing/ B.D. List of Government Registration	Registration No.	(Date)
<input type="checkbox"/> General Building Works	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
<input type="checkbox"/> Building Services Installations	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
<input type="checkbox"/> Specialist Works			
Please Specify :	: _____		

11. Company Organization (Please supply your organization chart if available)

- 11.1 Number of professional staff _____
- 11.2 Number of technical staff _____
- 11.3 Number of clerical staff _____
- Total number of staff (item 11.1 + 11.2 + 11.3) _____

12. Provision of Quality Management System (e.g. ISO Certificate) : _____

PERSONAL INFORMATION COLLECTION STATEMENT

1. Purpose of Collection

The data given in this Proforma will be used by Tung Wah Group of Hospitals (“TWGHs”) for consideration on the application for inclusion in the List of Approved Contractors (“Lists”). When you provide data to TWGHs, you are required to make sure the data is accurate and complete. If you fail to provide to TWGHs with the information required or if the information provided is inaccurate or incomplete, our processing of your application for consultant inclusion will be affected.

2. Classes of Transferees

The personal data you provided are mainly for use within Property Division but they may also be disclosed to other TWGHs divisions, schools or service centres for the purposes mentioned in paragraph 1 above, if required.

3. Access of Personal Data

If you wish to require access to and/or correction of your Personal Data, you may do so under Personal Data (Privacy) Ordinance.

4. Enquiries

Enquiries should be addressed to :
Head of Property Division’s Office
8/F., Wong Fung Ling Memorial Building,
Tung Wah Group of Hospitals,
12 Po Yan Street, Sheung Wan, Hong Kong

5. Disclaimer

- (a) The Lists maintained by TWGHs are intended for communication purposes (where applicable) only. None of the Lists or TWGHs’ notifications of tender/quotation invitation for the works or services (“Notifications”) shall give rise to any right or expectation on the part of the contractors on any Lists (“Contractors”) or any obligation on the part of TWGHs. TWGHs makes no statement, representation or warranty (express or implied) to Contractors that the Notifications or any of them will be uninterrupted, timely, secure, or error free.
- (b) TWGHs shall not in any event be liable to any Contractors for any loss or damage whatsoever arising out of or in relation to any failure or delay in receiving any Notifications (whether transmitted by electronic means or otherwise).