

**Tung Wah Group of Hospitals Property Division**

**List of Planning Consultant (Page 1 of 3)**

**Company Details**

1. Name of Company : \_\_\_\_\_  
\_\_\_\_\_
2. Registered Address : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone No. : \_\_\_\_\_
4. Fax No. : \_\_\_\_\_
5. E-mail Address (for tendering purposes): \_\_\_\_\_
6. Nature of Company : Sole Proprietor   
Partnership   
Limited Company
7. Names of Partners/ Directors : \_\_\_\_\_  
Name of Contact Person & Tel. No. : \_\_\_\_\_
8. Professional Services Provided : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Area of Job Specialised : \_\_\_\_\_  
(Please specify & submit evidence)  
\_\_\_\_\_  
\_\_\_\_\_
10. Company Organisation (Please supply your organization chart if available)
- 10.1 Number of qualified Planners – Hong Kong Institute of Planners (HKIP) \_\_\_\_\_
- 10.2 Number of professional staff other than Planners \_\_\_\_\_
- 10.3 Number of technical staff \_\_\_\_\_
- 10.4 Number of clerical staff \_\_\_\_\_
- Total number of staff (Item 10.1 + 10.2 + 10.3 + 10.4) \_\_\_\_\_
11. Any inclusion in similar Planning Consultant List in other organization/ Government : \_\_\_\_\_  
\_\_\_\_\_
12. Provision of Quantity Management System (e.g. ISO Certificate) : \_\_\_\_\_  
\_\_\_\_\_





## **PERSONAL INFORMATION COLLECTION STATEMENT**

### **1. Purpose of Collection**

The data given in this Proforma will be used by Tung Wah Group of Hospitals (“TWGHs”) for consideration on the application for inclusion in the List of Approved Consultants (“Lists”). When you provide data to TWGHs, you are required to make sure the data is accurate and complete. If you fail to provide to TWGHs with the information required or if the information provided is inaccurate or incomplete, our processing of your application for consultant inclusion will be affected.

### **2. Classes of Transferees**

The personal data you provided are mainly for use within Property Division but they may also be disclosed to other TWGHs divisions, schools or service centres for the purposes mentioned in paragraph 1 above, if required.

### **3. Access of Personal Data**

If you wish to require access to and/or correction of your Personal Data, you may do so under Personal Data (Privacy) Ordinance.

### **4. Enquiries**

Enquiries should be addressed to :  
Head of Property Division’s Office  
8/F., Wong Fung Ling Memorial Building,  
Tung Wah Group of Hospitals,  
12 Po Yan Street, Sheung Wan, Hong Kong

### **5. Disclaimer**

- (a) The Lists maintained by TWGHs are intended for communication purposes (where applicable) only. None of the Lists or TWGHs’ notifications of tender/quotation invitation for the works or services (“Notifications”) shall give rise to any right or expectation on the part of the consultants on any Lists (“Consultants”) or any obligation on the part of TWGHs. TWGHs makes no statement, representation or warranty (express or implied) to Consultants that the Notifications or any of them will be uninterrupted, timely, secure, or error free.
- (b) TWGHs shall not in any event be liable to any Consultants for any loss or damage whatsoever arising out of or in relation to any failure or delay in receiving any Notifications (whether transmitted by electronic means or otherwise).