

Tung Wah Flag Day
(Wednesday, 31 August 2016)

To: Tung Wah Group of Hospitals (fax: 2559 6835)

We are pleased to render the following support to **Tung Wah Flag Day**:

- Arrange _____ volunteers to participate in flag-selling from 0700 to 1230 on Wednesday, 31 August 2016
- within our offices/shops/buildings (no. of outlets: _____)
 - on the street of our office district: _____ (e.g. Central)
- Please deliver _____(no.) donation bag(s) to us.
- Allow your flag-sellers to sell flags in the communal areas (such as main entrances and major access to public transports) of premises under our management from 0700 to 1230 on Wednesday, 31 August 2016
- Help promote the event by placing _____(no.) donation box(es) and/or _____(no.) event poster(s) with size of 38cm (W) x 50cm (H)
- Help promote the event by distributing _____(no.) appeal leaflets and/or sending eDM to our clients. Please send the eDM to email address: _____
- Make a donation of HK\$_____ in support of our services
(Please make your crossed cheque payable to "Tung Wah Group of Hospitals" and mail it to 3/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong together with this form)

In appreciation of your generous support, we will acknowledge your company in the following ways:

- Logo credit on a full-page thank-you advertisement in leading Chinese newspapers for Flag Day published on 31 August 2016
- Acknowledgement on TWGHs website, TWGHs Facebook and the official monthly publication "Tung Wah News"
- A Certificate of Appreciation
- Top three corporations with the highest amount of donation raised or the greatest number of participating volunteers will be invited to our Fund-raising activity (date to be confirmed) for award presentation.

Acknowledgement arrangements: (please choose either one)

- By donor's name: _____
- By logo (Please e-mail a colour logo in jpg/ai format to ivan.fung@tungwah.org.hk)

Company Name: _____

Name of Senior Executive: Mr./Miss./Ms. _____ Designation: _____

Name of Contact Person: Mr./Miss./Ms. _____ Designation: _____

Tel. no.: _____ Email: _____ Fax: _____

Address: _____

Signature: _____ Date: _____

The Tung Wah Group of Hospitals ("TWGHs") shall comply with the Personal Data (Privacy) Ordinance in handling and keeping your personal data. TWGHs will not sell and/or provide your personal data to any third party. TWGHs intends to use your personal data (name, address, telephone no., email and fax no.) for future correspondences, fund-raising appeals, promotional activities, training courses, conducting survey, or other related promotional purposes. TWGHs will not use your personal data for the above purposes unless you give your consent. If you do not agree to the use of your personal data for the above purposes, please indicate by putting a tick in the box below. You have the right to access, correct and request TWGHs to stop using your personal data for the above purposes at any time and at no charge by calling 1878 333 during office hours.

I object to the use of my personal data by TWGHs for the above promotional purposes.

I have read, understood and accepted the statement regarding the collection, use and provision of personal data by TWGHs.

Signature: _____ Date: _____

Remarks:

- Please tick the appropriate box(es) and delete whichever inapplicable.
- Please return this reply form to Tung Wah Group of Hospitals by fax 2559 6835 **by 10 June 2016**.
- Donation of \$100 or more to Tung Wah Group of Hospitals is tax deductible.
- For enquiries, please feel free to contact Ms. Michelle AU, Manager (Fund-raising), at 2859 7509.