

Tung Wah Flag Day
Corporate/Organization Reply Form
(Wednesday, 29 August 2018)

To: Tung Wah Group of Hospitals (fax: 2559 6835)

(I) We are pleased to render the following support to Tung Wah Flag Day :

- ☐ Arrange ____ volunteers to participate in flag-selling from 0700 to 1230 on Wednesday, 29 August 2018
- ☐ within our offices/shops/buildings (no. of outlets: _____)
- ☐ on the street of our office district: _____ (e.g. Central)

Please arrange _____ (no.) donation bags ^{Remark#2} to us and we will

- ☐ compete for the Top 3 Fund-raising Awards and return the donation bags to TWGHs
- ☐ not compete for the Top 3 Fund-raising Awards and return donation bags to the designated bank by 1230 on 29 August 2018
- ☐ Allow TWGHs flag-sellers to sell flags in the communal areas (such as main entrances and major access to public transports) of premises under our management from 0700 to 1230 on Wednesday, 29 August 2018
- ☐ Help promote the event by placing _____ (no.) donation box(es) and _____ (no.) event poster(s) with size of 38cm (W) x 50cm (H)
- ☐ Help promote the event by distributing _____ (no.) appeal leaflets and/or sending eDM, promoting on company/ organization's facebook/ website or other social media. Please send the eDM to email address: _____
- ☐ Make a donation of HK\$_____ in support of our services
(Please make your crossed cheque payable to "Tung Wah Group of Hospitals" and mail it to 3/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong together with this form)
- ☐ Sponsorship of free drink coupons
- ☐ Quantity : _____ (approximately 12,000 same items)
Value per item : _____
- ☐ Donation for purchasing drink coupons: \$ _____

(II) In appreciation of your generous support, your company will be acknowledged through the following ways, please select your preferred acknowledgement arrangement by ticking the box(es):

- ☐ Acknowledgement on the event poster and a full-page thank-you advertisement in Chinese newspapers for Flag Day published on 29 August 2018. (Please fill in Part III)
- ☐ Acknowledgement on TWGHs website, TWGHs Facebook and the official monthly publication "Tung Wah News". (Please fill in both Chinese and English name for acknowledgement in Part III)
- ☐ Name of Company/ Organization in TWGHs Annual Report for donation of HK\$10,000 or above
- ☐ A Certificate of Appreciation
- ☐ No acknowledgement required

(III) Acknowledgement arrangements: (please choose either one)

☐ By logo (Please e-mail a colour logo in jpg/ai format to kelly.leung@tungwah.org.hk)

☐ By Name of Company/ Organization: _____ (English)
_____ (Chinese)

(IV) Corporate Information:

Company Name: _____
(If different from Name for acknowledgement)

Name of Senior Executive: _____ Mr./Ms./Mrs/Miss Designation: _____

Name of Contact Person: _____ Mr./Ms./Mrs/Miss Designation: _____

Tel. no.: _____ Email: _____ Fax: _____

Address: _____

Signature: _____ Date: _____

The Tung Wah Group of Hospitals ("TWGHs") shall comply with the Personal Data (Privacy) Ordinance in handling and keeping your personal data. TWGHs will not sell and/or provide your personal data to any third party. TWGHs intends to use your personal data (name, address, telephone no., email and fax no.) for future correspondences, fund-raising appeals, promotional activities, training courses, conducting survey, or other related promotional purposes. TWGHs will not use your personal data for the above purposes unless you give your consent. If you do not agree to the use of your personal data for the above purposes, please indicate by putting a tick in the box below. You have the right to access, correct and request TWGHs to stop using your personal data for the above purposes at any time and at no charge by calling 1878 333 during office hours.

☐ I object to the use of my personal data by TWGHs for the above promotional purposes.

I have read, understood and accepted the statement regarding the collection, use and provision of personal data by TWGHs.

Signature: _____ Date: _____

Remarks:

1. Please tick the appropriate box(es) and delete whichever inapplicable.
2. Delivery service of flag selling materials will be arranged for corporate support 10 donation bags or above.
3. Please return this reply form to Tung Wah Group of Hospitals by fax 2559 6835 by **29 June 2018**.
4. Donation of \$100 or more to Tung Wah Group of Hospitals is tax deductible.
5. For enquiries, please feel free to contact Ms. Michelle AU, Manager (Fund-raising), at 2859 7509.

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