TWGHs Flag Day
Corporate/Organization Reply Form
(Wednesday, 31 August 2022)

To: Tung Wah Group of Hospitals (fax: 2559 6835)

(I) We are pleased to render the following support to TWGHs Flag Day :

- ❑ Arrange_____volunteers to participate in flag-selling from 07:00 to 12:30 on Wednesday, 31 August 2022
  - ❑ within our offices/shops/buildings (no. of outlets: _____)
  - ❑ on the street of our office district: _____(e.g. Central)

  Please arrange _____donation bags (at least 10 donation bags) Remark#2 to us and we will
  - ❑ compete for the Top 3 Fund-raising Awards and return the donation bags to TWGHs
  - ❑ not compete for the Top 3 Fund-raising Awards and return donation bags to the designated bank by 12:15 on 31 August 2022

- ❑ Allow TWGHs flag-sellers to sell flags in the communal areas (such as main entrances and major access to public transports) of premises under our management from 07:00 to 12:30 on Wednesday, 31 August 2022.

- ❑ Help promote the event by placing _____(no.) donation box(es) and _____(no.) event poster(s) with size of 38cm (W) x 50cm (H)

- ❑ Help promote the event by distributing _____(no.) appeal leaflets and/or sending eDM, promoting on company/ organization's facebook/ website or other social media. Please send the eDM to email address: _____

- ❑ Make a donation of HK$_____ in support of our services

  (Please make your crossed cheque payable to "Tung Wah Group of Hospitals" and mail it to 3/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong together with this form)

- ❑ Sponsorship of free drink coupons
  - ❑ Quantity : _____ (approximately 12,000 same items)

    Value per item : _____
  - ❑ Donation for purchasing drink coupons: $ _____

(II) In appreciation of your generous support, your company will be acknowledged through the following ways, please select your preferred acknowledgement arrangement by ticking the box(es):

- ❒ Acknowledgement on event poster, full-page advertisement in Chinese newspaper on 31 August 2022, TWGHs website, TWGHs Facebook and Tung Wah News. *(Please fill in Part III and Corporate Information)*
- ❒ Name of Company/ Organization in TWGHs Annual Report for donation of HK$10,000 or above
- ❒ A Certificate of Appreciation
- ❒ No acknowledgement required

(III) Acknowledgement arrangements: (please choose either one)

- ❑ By logo (Please e-mail a colour logo in jpg/ai format to kelly.leung@tungwah.org.hk)
- ❑ By Name of Company/ Organization

Corporate Information:

Name of Company/ Organization: _____ (English)

_____ (Chinese)

Name of Senior Executive: _____ Mr./Ms./Mrs/Miss Designation: _____

Name of Contact Person: _____ Mr./Ms./Mrs/Miss Designation: _____

Tel. no.: _____ Email: _____ Fax: _____

Address: _____

Signature: _____ Date: _____

TWGHs Fund-raising Division ("the Division") shall comply with the Personal Data (Privacy) Ordinance in handling and keeping your personal data. TWGHs will not sell your personal data to any third party. The Division intends to use your personal data (name and contact details) for handling your donation instruction, and promotional purposes including future correspondences, fund-raising appeals, promotional activities, corporate communications or conducting survey. The Division will not use your personal data for the above purposes unless we have received your consent. If you do not wish to receive these materials, please indicate by putting a tick in the box(es) below. You have the right to access, amend and request the Division to stop using your personal data for the above purposes at any time and at no charge by calling 1878 333 during office hours.

I do **not** wish to use ☐ Post ☐ Email ☐Phone ☐ Fax to receive TWGHs promotional materials

Signature: _____ Date: _____

Remarks:

1. Please tick the appropriate box(es) and delete whichever inapplicable.
2. Delivery service of flag selling materials will be arranged.
3. Please return this reply form to Tung Wah Group of Hospitals by fax 2559 6835 or email to kelly.leung@tungwah.org.hk by **27 June 2022.**
4. Donation of $100 or more to Tung Wah Group of Hospitals is tax deductible.
5. For enquiries, please feel free to contact Ms. Kalman KAY, Senior Fund-raising Officer, at 2859 7683.

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