

# Tung Wah Group of Hospitals – The University of Hong Kong Clinical Centre for Teaching and Research in Chinese Medicine

# **Consultation Procedure and Notice to Patient**

Make appointment by telephone or in person		
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Register and pay consultation fee at the registration counter and get your receipt		
(For first-time registration, please present your HKID card / other proof of identity. Original copy of birth		
certificate is required for children without HKID card.		
Please present your follow-up card in your return visit.)		
Receive health assessment at the assessment room when our staff call out your name		
Stay and wait in the waiting hall for medical consultation/treatment in the assigned consultation room		
After the consultation/treatment, bring the Chinese medicine prescription slip to the Chinese medicine dispensary.		
Get a Medicine Collection Ticket and pay the medicine fee. Decocting fee is to be paid if necessary.		
Make the next consultation appointment at the registration counter if necessary		
Called the Chinese medicine of the Chinese medicine discussed and the above TW in the medicine hall		
Collect the Chinese medicine at the Chinese medicine dispensary when the plasma TV in the waiting hall		
shows the ticket number of your Medicine Collection Ticket		

#### **Service Charges**

	Consultants & Senior Chinese medicine practitioners	Other Chinese medicine practitioner	
Consultation:	HK\$150	HK\$110	
Acupuncture:	HK\$280 per treatment	HK\$220 per treatment	
Medicine:	HK\$60 - 80 per dose		
Decocting:	From HK\$45 (3 doses)		

## Service Hours

Mondays, Wednesdays, Thursdays and Saturdays:	9:00am – 5:00pm
Tuesdays, Fridays:	11:00am – 7:00pm
Sundays and Public Holidays	Closed

Note: The centre is closed from 1:00pm to 2:00pm.

## **Charges for Issuance of Medical Document**

	Types of Medical Document	Fees(HK\$)
(1)	Sick Leave Certificate/ Attendance Certificate (First issuance on the same day of medical consultation/ *re-issuance for once only)	Free of Charge
(2)	Sick leave Certificate/Attendance Certificate (*Re-issuance for twice or more)	\$175 per copy
(3)	Attendance Report	\$175 per copy
(4)	Copy of Fundus Photograph	\$175 per copy
(5)	Medical Report/ Completion of Insurance Claim Form /	\$300 per copy
$(\mathbf{J})$	Completion of Any Other Medical Form or Report	of each CMC
(6)	Copy of Medical Notes/ Prescription	\$4 per page

Remarks: \*Refers to reprinted copy of an issued certificate of sick leave/ attendance.

Issuance of sick leave after the day of medical consultation is not allowable.

All information is subject to change without prior notice.

For further enquiries, please contact our staff at the registration counter (Tel. no.: 2815 5477).