

Educational Equipment Donation Scheme Donation Form

Completed form with donation shall be sent by post to Fund-raising Division, Tung Wah Group of Hospitals, 12 Po Yan Street, Sheung Wan or fax to 2559 6835. (Please tick ✓ the relevant box(es) or *delete wherever inappropriate)

I am/ We are pleased to support the captioned Scheme by

- Donation in support of the procurement of the following equipment**
 (Should the selected equipment has been chosen by other donor(s), our staff will contact you and propose available equipment-in-need for your consideration.)

No.	Unit Cost (HK\$)	Qty.	No.	Unit Cost (HK\$)	Qty.	No.	Unit Cost (HK\$)	Qty.	No.	Unit Cost (HK\$)	Qty.
A1	20,000		C13	5,000		D6	69,800		D23	7,520	
A2	69,800		C14	73,000		D7	69,800		D24	73,000	
B1	6,000		C15	150,000		D8	7,520		D25	22,000	
B2	5,500		C16	60,000		D9	300,000		D26	69,800	
B3	7,500		C17	4,600		D10	25,000		D27	69,000	
C1	3,500		C18	11,800		D11	69,800		D28	20,000	
C2	69,800		C19	73,000		D12	45,000		D29	65,000	
C3	69,800		C20	8,000		D13	30,000		Total Amount \$		
C4	69,800		C21	150,000		D14	15,000				
C5	1,199		C22	73,000		D15	150,000				
C6	4,500		C23	73,000		D16	1,500				
C7	69,800		C24	180,000		D17	69,800				
C8	73,000		D1	69,800		D18	7,520				
C9	69,800		D2	8,000		D19	69,800				
C10	73,000		D3	73,000		D20	8,000				
C11	80,000		D4	150,000		D21	50,000				
C12	30,000		D5	69,800		D22	50,000				

Acknowledgement Arrangement

- Acknowledgement on Equipment
- In Appreciation of _____ or In memory of _____
- Acknowledgement is not required
- Acknowledgement on TWGHs Website (For donation of equipment of HK\$10,000 or above only)
- Name for Acknowledgement: _____ (If different from the Name of Donor)
- Acknowledgement is not required

Donation of HK\$ _____ in support of the Educational Equipment Donation Scheme.

Donation Method

- By Cheque** (Please mark your crossed cheque payable to "Tung Wah Group of Hospitals")
- Bank: _____ Cheque No: _____
- By Credit Card** (Credit card donation can be made by faxing this form to 2559 6835. To avoid duplication, please do not post this form after fax.)
- VISA MASTERCARD
- Card No: _____ - _____ - _____ - _____ Expiry Date: _____ M/ _____ Y
- Name of Cardholder: _____ Signature of Cardholder: _____
- Online Donation** (For General Donation only)
 Please visit our website (www.tungwah.org.hk) for online donation via credit card or Paypal. Donation receipt will be arranged according to the submitted information and need not post this form as to avoid duplication.

Donor's Information

Name of Donor: _____ Mr./Ms./Mrs./Miss/Company/Group*

Contact Person: _____ Mr./Ms./Mrs./Miss Title: _____

Tel. no.: _____ Fax: _____ Email: _____

Address: _____

Donation Receipt

- Please issue donation receipt
- Name on Receipt: _____ Mr./Ms./Mrs./Miss/Company/Group*
 (If different from Name of Donor)
- To save administrative cost of TWGHs, donation receipt is not required.

Acknowledgement in Annual Report

For cumulative donation of HK\$10,000 or above within the financial year, TWGHs will arrange acknowledgement in its annual report by the Name of Donor/ Company. If acknowledgement is not required, please indicate by putting a tick in the box.

Our Promise to Protect Your Personal Data

TWGHs Fund-raising Division ("the Division") shall comply with the Personal Data (Privacy) Ordinance in handling and keeping your personal data. TWGHs will not sell your personal data to any third party. The Division intends to use your personal data (name and contact details) for handling your donation instruction, and promotional purposes including future correspondences, fund-raising appeals, promotional activities, corporate communications or conducting survey. The Division will not use your personal data for the above purposes unless we have received your consent. If you do not wish to receive these materials, please indicate by putting a tick in the box(es) below. You have the right to access, amend and request the Division to stop using your personal data for the above purposes at any time and at no charge by calling 1878 333 during office hours.

I do not wish to use Post Email Phone Fax to receive TWGHs promotional materials

Signature: _____ Date: _____

Remarks:

1. Donation of HK\$100 or above to TWGHs is tax deductible.
2. Please cut the freepost label at the right and adhere to blank envelope. No postage is required.
3. For enquiries, please contact the Fund-raising Division of TWGHs at 1878 333 or 2859 7477.

For TWGHs use		I <input type="checkbox"/> No Add. Label	
Donation A/C name	EEDS	Received on	
Receipt no.	R	Receipt issued on	
Amount (HK\$)		Receipt/ TYL sent on	

**Tung Wah Group of Hospitals
 Freepost No.10 GPO**

EEDS