

東華三院賣旗日
企業及團體
[2026年8月19日(星期三)]

致：東華三院(傳真：2559 6835)

(I) 本企業/團體樂意透過以下形式支持東華三院企業及團體賣旗：

- 派出_____名義工於賣旗日上午7時至下午12時半賣旗
 - 在辦公室、店舖或辦公大樓內(商店數目：_____)
 - 在位於_____區(如：中環)的辦公大樓附近公眾地方請提供_____個旗袋(需最少10個旗袋或以上)，本企業/團體將
 - 競逐首3名最高籌款獎/最高參與獎，並將會歸還旗袋予東華三院點算籌得善款
 - 不競逐首3名最高籌款獎/最高參與獎，並將於賣旗日中午12時前歸還旗袋予指定銀行

- 允許東華三院義工於賣旗日上午7時至下午12時半，在本公司管轄範圍(如：主要出入口或通道)賣旗

- 在辦公室及店舖內擺放_____個捐款箱及_____張活動海報(38cm闊x 50cm長)

- 代發呼籲單張，請提供_____張及/或代發eDM電子呼籲郵件，並透過公司Facebook、網頁或其他社交媒體宣傳東華三院賣旗日。請把eDM傳送到電郵地址：_____

- 透過LED廣告屏幕或數碼顯示器宣傳東華三院賣旗日

- 惠捐善款港幣_____元正以支持東華善業
【請將本回條連同捐款逕交香港上環普仁街12號東華三院籌募科。支票抬頭請寫「東華三院」。】

- 贊助義工飲品券
 - 數目：_____ (約14,000份)
每份價值：_____
 - 贊助義工飲品券代金港幣_____元正

(II) 為感謝企業團體的熱心參與，本院將安排以下鳴謝，請別選所需鳴謝安排：

- 於活動海報、賣旗日刊登之報章廣告、東華網頁、Facebook 及《東華通訊》鳴謝參與企業團體

請選擇以下其中一項鳴謝方式：

- 企業/團體徽號
【請把徽號的電腦檔案(jpg或ai檔)電郵至queenie.cheung@tungwah.org.hk】
- 企業/團體芳名
- 捐助 HK\$10,000 或以上，本院將於東華三院年報鳴謝是項捐助
- 獲發感謝狀
- 無需安排鳴謝

(III) 機構資料：

企業/團體名稱：_____ (中文)
_____ (英文)

企業/團體代表芳名：_____ 先生/女士/太太/小姐 職位：_____

企業/團體聯絡人：_____ 先生/女士/太太/小姐 職位：_____

電話：_____ 電郵：_____ 傳真：_____

地址：_____

簽署：_____ 日期：_____

東華三院籌募科（「本科」）遵循《個人資料（私隱）條例》的規定處理及儲存您的個人資料，絕不會向第三方出售您的個人資料。本科擬使用您的個人資料（姓名及聯絡方式）以處理您的捐款指示，並用作日後聯絡、籌募呼籲、宣傳活動、機構通訊或收集意見等推廣用途。未經您的同意，本科不會將您的個人資料用於上述用途。如您不願意接收以上資訊，請在以下空格內加上「✓」號。您有權隨時向本科查詢、更改或要求停止使用您的個人資料，費用全免，請於辦公時間致電 1878 333。

本人不願意透過 郵寄 電郵 電話 傳真 接收東華三院之推廣資訊

簽署：_____ 日期：_____

附註：

1. 請在適用項目的空格內加上「✓」，並刪去不適用者。
2. 本科會安排送遞賣旗物資。
3. 請於**2026年6月12日前**將本回條傳真至籌募科(號碼:2559 6835)或電郵至queenie.cheung@tungwah.org.hk。
4. 捐助東華三院滿HK\$100的善款可申請扣稅。
5. 欲詢詳情，請致電籌募幹事張小姐(電話：2859 7516)。

FD-C

TWGHs Flag Day
Corporate/Organization Reply Form
(Wednesday, 19 August 2026)

To: Tung Wah Group of Hospitals (fax: 2559 6835)

(I) We are pleased to render the following support to TWGHs Flag Day :

- Arrange _____ volunteers to participate in flag-selling from 07:00 to 12:30 on Wednesday, 19 August 2026
 - within our offices/shops/buildings (no. of outlets: _____)
 - on the street of our office district: _____ (e.g. Central)

Please arrange _____ donation bags (at least 10 donation bags) to us and we will

- compete for the Top 3 Fund-raising Awards and return the donation bags to TWGHs
- not compete for the Top 3 Fund-raising Awards and return donation bags to the designated bank by 12:00 n.n. 19 August 2026

- Allow TWGHs flag-sellers to sell flags in the communal areas (such as main entrances and major access to public transports) of premises under our management from 07:00 to 12:30 on Wednesday, 19 August 2026.

- Help promote the event by placing _____ (no.) donation box(es) and _____ (no.) event poster(s) with size of 38cm (W) x 50cm (H)

- Help promote the event by distributing _____ (no.) appeal leaflets and/or sending eDM, promoting on company/ organization's facebook/ website or other social media. Please send the eDM to email address: _____

- Help promote the event by LED billboard / digital panel display.

- Make a donation of HK\$ _____ in support of our services

(Please make your crossed cheque payable to "Tung Wah Group of Hospitals" and mail it to 3/F, Wong Fung Ling Memorial Building, 12 Po Yan Street, Sheung Wan, Hong Kong together with this form)

- Sponsorship of free drink coupons

- Quantity : _____ (approximately 14,000 same items)

Value per item : _____

- Donation for purchasing drink coupons: \$ _____

(II) In appreciation of your generous support, your company will be acknowledged through the following ways, please select your preferred acknowledgement arrangement by ticking the box(es):

- Acknowledgement on event poster, full-page advertisement in Chinese newspaper on 19 August 2026, TWGHs website, TWGHs Facebook and Tung Wah News.

Please select one of the following acknowledgement formats:

- By Logo (Please e-mail a colour logo in jpg/ai format to queenie.cheung@tungwah.org.hk)
- By Name of Company/ Organization
- Name of Company/ Organization in TWGHs Annual Report for donation of HK\$10,000 or above
- A Certificate of Appreciation
- No acknowledgement required

(III) Corporate Information:

Name of Company/ Organization: _____ (English)

_____ (Chinese)

Name of Senior Executive: _____ Mr./Ms./Mrs/Miss Designation: _____

Name of Contact Person: _____ Mr./Ms./Mrs/Miss Designation: _____

Tel. no.: _____ Email: _____ Fax: _____

Address: _____

Signature: _____ Date: _____

TWGHs Fund-raising Division (“the Division”) shall comply with the Personal Data (Privacy) Ordinance in handling and keeping your personal data. TWGHs will not sell your personal data to any third party. The Division intends to use your personal data (name and contact details) for handling your donation instruction, and promotional purposes including future correspondences, fund-raising appeals, promotional activities, corporate communications or conducting survey. The Division will not use your personal data for the above purposes unless we have received your consent. If you do not wish to receive these materials, please indicate by putting a tick in the box(es) below. You have the right to access, amend and request the Division to stop using your personal data for the above purposes at any time and at no charge by calling 1878 333 during office hours.

I do **not** wish to use Post Email Phone Fax to receive TWGHs promotional materials

Signature: _____ Date: _____

Remarks:

1. Please tick the appropriate box(es) and delete whichever inapplicable.
2. Delivery service of flag selling materials will be arranged.
3. Please return this reply form to Tung Wah Group of Hospitals by fax 2559 6835 or email to queenie.cheung@tungwah.org.hk by **12 June 2026**.
4. Donation of HK\$100 or more to Tung Wah Group of Hospitals is tax deductible.
5. For enquiries, please feel free to contact Ms. Queenie CHEUNG, Fund-raising Officer, at 2859 7516.

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